

**NEACAC General Membership Meeting  
NACAC 2016 (Columbus, OH, USA)  
Thursday, September 22, 2016  
4:45 p.m.-6:15 p.m.**

**Meeting Minutes:**

The following meeting minutes were taken by NEACAC Secretary Diana Gingles.

**Welcome and Call to Order:**

President Sherri Geller called the meeting to order at 4:58 p.m.

**Approval of Agenda:**

Sherri asked for a motion to approve the Agenda. Jim Fowler made a motion to approve the agenda, Raul Fonts seconded the motion. All in favor, motion passed.

Sherri noted that we would be voting on a bylaw at the meeting. 200 voting members were needed for the quorum. Andrew Rosabianca reported 214 voting members were present at the meeting.

**President's Report:**

Sherri Geller explained the recent programs hosted by NEACAC including the Advanced Secondary School Counselors Summer Institute hosted by Simmons College. She also mentioned participating in the EBoard Retreat, NEACAC LDI, National LDI, and she noted all of the things our Local Arrangements Committee has been working on for Boston NACAC 2017. The LAC is bringing together all the preparations needed for hosting the national conference next fall. Volunteers will be needed and the LAC has an email address: [bostonnacac2017@gmail.com](mailto:bostonnacac2017@gmail.com). They will be reaching out for volunteers. Sherri also noted that NEACAC will also be seeking volunteers for the Rising Leaders Colloquium and the Governing Board has approved the charge to create an ad hoc committee for volunteers and an ad hoc for mentoring.

Sherri asked members of different groups within NEACAC attending the meeting to stand and be recognized. Members of the Governing Board, Committee Chairs, and NEACAC's two National Nominees (Deb Johns and Bob Bardwell) all stood for applause.

Sherri noted the conference attendee winner from the NEACAC Annual Meeting raffle for a complimentary registration for NACAC 2016 was Greg Warnt from Northeastern University and she recognized NEACAC Rising Star winner Eliza Etter from the University of Vermont. These winners stood for applause. Sherri continued to explain the work that has been completed by our membership and our leaders and the way the NEACAC community has comforted her since her mother's passing. She is proud of our organization as we move into the next 50 years.

**Past President:**

Jon Westover asked the NEACAC Assembly Delegates to rise so everyone would recognize them. He asked people to contact them with thoughts and concerns. Assembly Delegates stood and there was applause.

Jon explained there is a national committee looking into and preparing to make changes to the Statement of Principles and Good Practice. Jon explained the motions that have been brought forward to the NACAC Assembly and the new vision for the 2017 SPGP has been rolled out.

Jon explained the motion put forward by the Illinois ACAC involving parent-plus loans in the original financial aid package offered to students by post-secondary institutions. He explained a second motion that would charge the Board of Directors to create a comprehensive timeline outlining the earliest an application can be submitted, the earliest a decision can be released, and the earliest a financial aid package can be awarded.

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Jon also noted the proposed motions coming from the AP Committee concerning international agents. Jon explained the details of this motion.

Jon explained the assembly will also elect a President-elect and three Board of Directors. He noted NEACAC has two candidates up for national election, Deb Johns, Associate Director of Admissions at Yale University in Connecticut, and Bob Bardwell, School Counselor and Director of School Counseling at Monson High School in Massachusetts. Deb is a candidate for President-Elect and Bob is a candidate for Board of Directors. Jon asked both Deb and Bob to stand for applause. NEACAC members wished them luck during the meeting.

**Secretary's Report:**

Diana Gingles noted she is looking forward to serving NEACAC in this capacity. She is thankful to follow the footsteps of Bill Jack from Wesleyan University and cannot think of a more organized and thorough person to provide her guidance. Diana noted that all voting members were emailed a copy of the notes from the General Membership Meeting at Northeastern University in June 2016. She asked if there were any additions or edits to be made. There were no updates from the members present.

Sherri asked for a motion to approve the minutes. Lisa Ellrich made the motion to approve. Moira McKinnon seconded. All in favor. Motion passed.

**Treasurer's Report:**

Eric Nichols referred everyone to the budget statement emailed to all NEACAC members before the Membership Meeting. He pointed out and explained different items on this budget report.

Eric gave thanks to those involved with the 2016 Annual Meeting and Conference as it was extremely successful and profitable. There was applause from the audience. Eric also explained the major impact of the Sponsorship committee in making 2016 AMC so profitable. He gave special thanks to Jeff Portu and Christine Hickey for their amazing work on the Sponsorship committee and there was another round of applause.

Eric also noted that College fairs had a successful year thanks to Joe DiCarlo and Meghan Monaco. There was additional applause.

Eric then explained the investments that have been made and the investment structure. He noted that NEACAC investments helped the organization prepare for the 50<sup>th</sup> celebrations for the 2016 AMC and investments have been made to help budget the costs associated with hosting the National Conference in 2017.

**Unfinished Business:**

None

**New Business:**

Sherri noted that NACAC required NEACAC to add a bylaw. The bylaw information was emailed to all NEACAC voting members before the meeting. The bylaw items were posted on the projector.

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Jon and Sherri further explained the bylaw change. Sherri asked for a motion to approve the bylaw. There was some discussion. Steve McGrath noted that the word "Community Based" needed to be added to the bylaw. This edit was made by Sherri and posted on the projector.

The proposed bylaw, to become Article III, 4, E, 1, g, read:

Voting membership shall be extended to...

Not-for-profit organizations whose primary activities consist of working at a multi-state, national, or international level and providing counseling, admission, or financial aid services to students or to the college admission counseling or financial aid professions.

The bylaw, with the edit, read:

Not-for-profit **community-based** organizations whose primary activities consist of working at a multi-state, national, or international level and providing counseling, admission, or financial aid services to students or to the college admission counseling or financial aid professions.

Ron Beck made a motion to approve the bylaw after Sherri made the edit. Tim Cushing seconded the motion. All in favor. No opposition. The motion to change the bylaw passed.

**Committee Reports:**

**Nominating Chair:** Marguerite Raymo provided brief announcements about nominations. The nominating committee will be seeking nominations for a President-Elect of NEACAC. The President-Elect position from the high school side. There will also be 8 Assembly Delegate positions. The Nominating committee will be seeking three delegates from secondary schools and five from post-secondary schools.

Marguerite noted that nominations will be due on November 20. Elections for these nominations will take place between March 1- March 31. Future eBlasts will have more information and reminders.

She further explained that nominations for the NEACAC Awards will be due January 15. Including 6 Professional of the Year awards, the Rising Star, and the William S. Neal Award.

**AMC:** Diane Soboski noted that there are 250 days until the 2017 Annual Meeting and Conference at Keene State in Keene, NH. She has been working with her committee of 50, who have been developing a conference schedule and events.

Diane reminded everyone that the conference will run from May 31- June 2 at Keene State. She also noted that the session proposal submission form will be available in October. She thanked everyone for their continued support of AMC and asked that they encourage their staff to submit a session proposal or get involved with the conference.

Diane also noted that this year AMC will have a volunteer coordination committee. Bill Jack will coordinate volunteers involved with the conference. If anyone would like to get involved with volunteer opportunities at AMC they can reach out to Bill Jack or Diane directly.

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**Professional Development:** Kate Innes gave an update on several events hosted and coordinated by the Professional Development Committee. She noted the successful programs held this summer, the Advanced Secondary School Counselor Summer Institute at Simmons College and Summer Institute at Providence College. Kate also noted the Students in Admissions Forum that was hosted at Lesley University in September. She extended her sincere thanks and appreciation to everyone who made these events possible.

Kate also noted the next large event hosted by the PD committee in November would be the first event as part of the Adopt-A-District initiative. It will be November 8 and hosted by Sacred Heart University. It will be a program for the Bridgeport School District supporting the school counselors.

Kate and her committee have been in touch with volunteers to help support these important programs in our membership.

**President-Elect:** Andrew Rosabianca wanted to make people aware that the bid process for Summer Institute 2018, Advanced Secondary School Counselors Summer Institute 2018, and the Annual Meeting and Conference in 2019 are now currently open. NEACAC will be seeking bids from potential host institutions. Please be in touch with Andrew for questions about the bid process.

**Announcements:** Steve McGrath reminded everyone to stop by the NACAC booth in the exhibitor hall and make a donation to the Imagine fund. Every donation will go directly into the fund. He asked people to remember to wear their Imagine fund ribbons and encourage others to donate.

**Adjournment:**

Sherri entertained a motion to adjourn.

Melissa Michaud made a motion to adjourn. The motion was seconded by Joe DiCarlo. All in favor. The motion passed.

Sherri adjourned the meeting at 5:31 p.m.