

NEACAC EXECUTIVE BOARD REPORT



Name of Executive Board Member: David L. Hautanen, Jr.

Current NEACAC Position: President

Home Institution: Northeastern University

Date: February 1, 2010

Initiative/ Events/ Meetings	Update & Progress toward yearly goal	Strategic Goals
<p>Plan & led the Executive Board & General Membership meetings in November. Led the Executive Board conference calls in November, December and January. Planned the February 7 Governing Board meeting.</p>	<p><i>Next Steps</i></p>	<p>X Body of Knowledge ___ Image & Recognition X Communication X Leadership & Govern ___ Policy & Advocacy ___ Prof. Development ___ Ethics/Prof. Practice ___ Enhance Membership</p>
<p>Confirmed 2010 Harry Carroll Selection Committee with Pete Caruso, Chair, to begin the selection process</p>	<p><i>Next Steps</i></p>	<p>___ Body of Knowledge ___ Image & Recognition ___ Communication X Leadership & Govern ___ Policy & Advocacy ___ Prof. Development ___ Ethics/Prof. Practice ___ Enhance Membership</p>
<p>Worked with the AOO and Bylaws Committee and the Executive Board and the Executive Administrator on the revised AOO voting process.</p>	<p><i>Next Steps</i> Complete the vote. Develop timeline for the completion of the revised bylaws and review process.</p>	<p>___ Body of Knowledge ___ Image & Recognition ___ Communication X Leadership & Govern ___ Policy & Advocacy ___ Prof. Development ___ Ethics/Prof. Practice ___ Enhance Membership</p>
<p>Executed my liaison duties with the AP committee and the Ad Hoc Committee Governance.</p>	<p><i>Next Steps</i> Possible follow-up regarding an AP issue.</p>	<p>___ Body of Knowledge ___ Image & Recognition X Communication X Leadership & Govern ___ Policy & Advocacy ___ Prof. Development X Ethics/Prof. Practice</p>

<p>Communicated to the current chair of the 2 Year Colleges committee that she is no longer eligible to serve as Chair. Solicited advice on how to best proceed. Communicated to the current committee in search of a new chair to begin on June 1.</p>	<p><i>Next Steps</i> In partnership with Anne Richardson, President Elect, select a new chair.</p>	<p>__ Enhance Membership __ Body of Knowledge __ Image & Recognition __ Communication X Leadership & Govern __ Policy & Advocacy __ Prof. Development __ Ethics/Prof. Practice __ Enhance Membership</p>
<p>Began planning for presentation at the NACAC President's Council Meeting in Washington DC on March 7. Developing proposal for revising the NACAC Rising Star Award.</p>	<p><i>Next Steps</i> Conference call with NACAC Leadership and Co-Presenter Karen Mason, PACAC. Finish preparing presentation. Complete Rising Star Proposal.</p>	<p>__ Body of Knowledge __ Image & Recognition __ Communication X Leadership & Govern __ Policy & Advocacy __ Prof. Development __ Ethics/Prof. Practice __ Enhance Membership</p>

NEACAC EXECUTIVE BOARD REPORT



Name of Executive Board Member: Anne Richardson
Current NEACAC Position: President-Elect
Home Institution: Kents Hill School

Date: _

Initiative/ Events/ Meetings	Update & Progress toward yearly goal	Strategic Goals
AMC	Sites decided for 2010 and 2011 – Stonehill for 2010 Co-chair for 2011 decided – Eric Nichols Richard Alvarez from NACAC will be at AMC <div style="border: 1px solid black; padding: 2px;"><i>Next Steps</i></div> Attend AMC Meeting in February	__ Body of Knowledge __ Image & Recognition __ Communication __ Leadership & Govern __ Policy & Advocacy __ Prof. Development __ Ethics/Prof..Practice __ EnhanceMembership
SI	Visits to SNHU and MCLA Site decided for 2010 – SNHU Help SI chairs to implement Budget Process Price for SI to stay the same for 2010 <div style="border: 1px solid black; padding: 2px;"><i>Next Steps</i></div>	__ Body of Knowledge __ Image & Recognition __ Communication __ Leadership & Govern __ Policy & Advocacy __ Prof. Development __ Ethics/Prof..Practice __ EnhanceMembership
PD	V. successful program 11/19 in Maine – kudos to Andrew and Liz from Northeastern. <div style="border: 1px solid black; padding: 2px;"><i>Next Steps</i></div> Conferencing with Andrew on Career Colloquium and planning steps for next year, including new chair.	__ Body of Knowledge __ Image & Recognition __ Communication __ Leadership & Govern __ Policy & Advocacy __ Prof. Development __ Ethics/Prof..Practice __ EnhanceMembership

Comments and Recommendations:

NEACAC EXECUTIVE BOARD REPORT



Name of Executive Board Member: Bob Bardwell

Current NEACAC Position: Past President

Home Institution: Monson High School

Date: January 25, 2010

Initiative/ Events/ Meetings	Update & Progress toward yearly goal	Strategic Goals
<p>Executed my liaison duties with HRDA, Nominating and Current Trends Committees</p>	<p>I am working with the Nominating Committee and HRDA on specifics about a new award for a member who serves under-represented students. I have participated in monthly Executive Board conference calls and carried out my duties on the Nominating Committee. I also have been in contact with delegates about their duties as liaisons to outside organizations. Finally I have submitted a proposal for AMC geared towards graduate students and new school counselors.</p> <p><i>Next Steps</i></p>	<p> <input type="checkbox"/> Body of Knowledge <input checked="" type="checkbox"/> Image & Recognition <input checked="" type="checkbox"/> Communication <input checked="" type="checkbox"/> Leadership & Govern <input type="checkbox"/> Policy & Advocacy <input checked="" type="checkbox"/> Prof. Development <input type="checkbox"/> Ethics/Prof. Practice <input type="checkbox"/> Enhance Membership </p>

NEACAC EXECUTIVE BOARD REPORT



Name of Executive Board Member: Sherri Geller

Current NEACAC Position: Vice President

Home Institution: Dana Hall School

Date: February 5, 2010

Initiative/ Events/ Meetings	Update & Progress toward yearly goal	Strategic Goals
<p>Executive Board and Governing Board meeting attendance.</p>	<p>Attended EB and GB meetings in November; kept minutes in the secretary's absence. Participated in EB conference calls in December, January, and February. Assisted the President in development of agendas and meeting details.</p> <div style="border: 1px solid black; padding: 2px; margin-top: 10px;"> <p><i>Next Steps</i></p> </div> <p>Continue attendance and participation at meetings.</p>	<p> <input type="checkbox"/> Body of Knowledge <input type="checkbox"/> Image & Recognition <input type="checkbox"/> Communication <input checked="" type="checkbox"/> Leadership & Govern <input type="checkbox"/> Policy & Advocacy <input type="checkbox"/> Prof. Development <input type="checkbox"/> Ethics/Prof. Practice <input type="checkbox"/> Enhance Membership </p>
<p>Liaison to Two-Year College Committee and External Relations Committee.</p>	<p>Working with the President to replace Two-Year College Committee Chair, who has left her institution. Endeavoring to enhance communication with External Relations Committee Chair.</p> <div style="border: 1px solid black; padding: 2px; margin-top: 10px;"> <p><i>Next Steps</i></p> </div> <p>Continue to communicate with appropriate parties.</p>	<p> <input type="checkbox"/> Body of Knowledge <input type="checkbox"/> Image & Recognition <input type="checkbox"/> Communication <input checked="" type="checkbox"/> Leadership & Govern <input type="checkbox"/> Policy & Advocacy <input type="checkbox"/> Prof. Development <input type="checkbox"/> Ethics/Prof. Practice <input type="checkbox"/> Enhance Membership </p>
<p>Work with President, Executive Board, Executive Administrator and Bylaws Chair on Articles of Organization and Bylaws (documents and communication.)</p>	<p>Assisting appropriate parties with communication stream and voting process implementation.</p> <div style="border: 1px solid black; padding: 2px; margin-top: 10px;"> <p><i>Next Steps</i></p> </div> <p>Continue until complete.</p>	<p> <input type="checkbox"/> Body of Knowledge <input type="checkbox"/> Image & Recognition <input checked="" type="checkbox"/> Communication <input checked="" type="checkbox"/> Leadership & Govern <input type="checkbox"/> Policy & Advocacy <input type="checkbox"/> Prof. Development <input type="checkbox"/> Ethics/Prof. Practice <input type="checkbox"/> Enhance Membership </p>

Comments and Recommendations:

NEACAC EXECUTIVE BOARD REPORT



Name of Executive Board Member: __Lynne O'Shaughnessy__

Current NEACAC Position: __Executive Administrator__

Home Institution: ____NEACAC____

Date: Jan 29, 2010

Initiative/ Events/ Meetings	Update & Progress toward yearly goal	Strategic Goals
Spring College Fair Registration is live	Communication with John Hamel and host sites for 5 Spring College Fairs. Communicating to registrants via invoice and confirmation letters. <div style="border: 1px solid black; padding: 2px;"><i>Next Steps</i></div> Posters and bags to host sites. Registration lists to host sites. More email reminders to collegiate members.	__ Body of Knowledge __ Image & Recognition __ Communication __ Leadership & Govern __ Policy & Advocacy __ Prof. Development __ Ethics/Prof..Practice __ EnhanceMembership
AMC registration – almost ready to go live.	Working with DASH and AMC committee to get all information posted to the web. Should go live with registration mid February. <div style="border: 1px solid black; padding: 2px;"><i>Next Steps</i></div>	__ Body of Knowledge __ Image & Recognition __ Communication __ Leadership & Govern __ Policy & Advocacy __ Prof. Development __ Ethics/Prof..Practice __ EnhanceMembership
Prof. Development – Career Colloquium registration is live.	Working with Liz Cheron on Career Colloquium. <div style="border: 1px solid black; padding: 2px;"><i>Next Steps</i></div>	__ Body of Knowledge __ Image & Recognition __ Communication __ Leadership & Govern __ Policy & Advocacy __ Prof. Development __ Ethics/Prof..Practice __ EnhanceMembership
Continually maintaining communication with members. Reaching out to other various committees on different programs. Bylaws on vote. Nominations on ballot and awards. Working with bookkeeper and Treasure on NEACAC audit. Reapplying for our insurance policy. Membership on categories. Communications on email issues.	. <div style="border: 1px solid black; padding: 2px;"><i>Next Steps</i></div>	__ Body of Knowledge __ Image & Recognition __ Communication __ Leadership & Govern __ Policy & Advocacy __ Prof. Development __ Ethics/Prof..Practice __ EnhanceMembership

NEACAC COMMITTEE REPORT



Committee Name: Admissions Practices

Chair(s) & Institutions: Sara Ramirez, Emerson College, Laura Johnson Frey, Vermont Academy

Committee Members & Institutions: Helen Burke Montague, Moses Brown, Peter Caruso, Boston College, Tom Gibson, Retired counselor, Terri Kless, Community College of Rhode Island, Chris Lydon, Providence College, Jim Washington, Dartmouth College, Gary Meunier, Weston High School, Karen Pellegrino, Fairfield University, Lynn Moody, Lynnfield High School, Brenda Poznanski, Bishop Guertin High School. **Date:**

Initiative/ Events/ Meetings	Update & Progress toward yearly goal	Strategic Goals
November 4, 2009	<p>-Submitted an article to the eblast and newsletter about areas of concern on the regional and national level.</p> <p>-Decided to send another letter to Presidents of member institutions reminding them of the SPGP.</p> <p>-Planned to attend other organizations' conferences (in all New England states) and present a powerpoint to educate others about the SPGP.</p> <p>-Submitted a proposal to the Annual Planning Committee for another Case Studies session.</p> <p>-Discussed presenting briefly at the First Timers Session at the Annual Meeting.</p> <p>-Discussed new and old cases.</p> <p style="border: 1px solid black; padding: 2px;"><i>Next Steps</i></p>	<p><input type="checkbox"/> Body of Knowledge</p> <p><input checked="" type="checkbox"/> Image & Recognition</p> <p><input checked="" type="checkbox"/> Communication</p> <p><input type="checkbox"/> Leadership & Govern</p> <p><input checked="" type="checkbox"/> Policy & Advocacy</p> <p><input checked="" type="checkbox"/> Prof. Development</p> <p><input checked="" type="checkbox"/> Ethics/Prof..Practice</p> <p><input checked="" type="checkbox"/> EnhanceMembership</p>
February 7, 2010	<ul style="list-style-type: none"> - Will discuss new cases. - Will discuss another session that AP and Future Trends plan to co-host at Annual Meeting regarding Facebook and electronic networking in our profession - Will discuss progress on letter to Presidents - Will discuss progress on power point presentations - Will discuss Case Studies Session at Annual Meeting <p style="border: 1px solid black; padding: 2px;"><i>Next Steps</i></p>	<p><input type="checkbox"/> Body of Knowledge</p> <p><input checked="" type="checkbox"/> Image & Recognition</p> <p><input type="checkbox"/> Communication</p> <p><input type="checkbox"/> Leadership & Govern</p> <p><input checked="" type="checkbox"/> Policy & Advocacy</p> <p><input checked="" type="checkbox"/> Prof. Development</p> <p><input checked="" type="checkbox"/> Ethics/Prof..Practice</p> <p><input checked="" type="checkbox"/> EnhanceMembership</p>
Spring conference call May 2010 Meeting at Annual Meeting	<p>Follow up to all old and new business</p> <p style="border: 1px solid black; padding: 2px;"><i>Next Steps</i></p>	<p><input type="checkbox"/> Body of Knowledge</p> <p><input type="checkbox"/> Image & Recognition</p> <p><input type="checkbox"/> Communication</p> <p><input type="checkbox"/> Leadership & Govern</p> <p><input type="checkbox"/> Policy & Advocacy</p> <p><input type="checkbox"/> Prof. Development</p> <p><input type="checkbox"/> Ethics/Prof..Practice</p> <p><input type="checkbox"/> EnhanceMembership</p>

NEACAC COMMITTEE REPORT



Committee Name: __College Fair__

Chair(s) & Institutions: John Hamel

Committee Members & Institutions: Suffolk University

Date: _ Jan 23 2010

Initiative/ Events/ Meetings	Update & Progress toward yearly goal	Strategic Goals
<p>Completed Spring 2010 College Fair Schedule. Email site chairs updated budget spreadsheet. Work with Lynne concerning site registration as needed. Review all of the materials provided to each site. Update survey for the spring fairs. Distribute survey and link to each site chair.</p>	<p>Work with Lynne to make sure signage is branded for each event. Work with site chairs to make sure estimated budget is returned before March 1.</p> <p><i>Next Steps</i></p>	<p>__ Body of Knowledge X_ Image & Recognition X_ Communication X Leadership & Govern __ Policy & Advocacy __ Prof. Development __ Ethics/Prof..Practice __ Enhance Membership</p>
<p>Complete Fall 2010 College Fair Schedule</p>	<p>Complete Emails and phone follow up to each site chair. 4 sites have confirmed. Still waiting to hear from 8. Follow up calls to Holy Cross, UNH, Berkshire, Mt Wachusett, New Haven and St. Mikes. Happening now.</p> <p><i>Next Steps</i></p> <p>Finish schedule by March 1.</p>	<p>__X Body of Knowledge X Image & Recognition X_ Communication X Leadership & Govern __ Policy & Advocacy __ Prof. Development __ Ethics/Prof..Practice __ EnhanceMembership</p>
<p>Request estimated budget expenses from all site chairs by March 1. Review Ads and publication material for each fair to insure the each fair makes visible the</p>	<p>Message to site chairs to reduce costs especially in the food area. Limit to Water and coffee. Total not to exceed \$1500 for each fair.</p> <p><i>Next Steps</i></p> <p>Discuss costs structure with EBoard? When does it not make sense to host a fair?</p>	<p>__ Body of Knowledge X Image & Recognition X Communication X Leadership & Govern X Policy & Advocacy __ Prof. Development __ Ethics/Prof..Practice __ EnhanceMembership</p>

NEACAC COMMITTEE REPORT



Committee Name: Articles of Org. and Bylaws

Chair(s) & Institutions: John Lintner

Committee Members & Institutions: Chizu Shiono (Ind.), Ronn Beck (Emerson College), Grant T. Thatcher (SVC), Jon Westover (UMass), Joyce Vining Morgan (The White Mountain School), Michael J. Mazeika (Westfield State College), Abby Motson (WNEC), Eric Secor (UNH), and Kim Johnston as an advisor (UMaine)

Date: Feb. 1, 2010

Initiative/ Events/ Meetings	Update & Progress toward yearly goal	Strategic Goals
Voting for Restated Articles of Organization for NEACAC	Announcement and Reminder Post Card EBlast—early Jan. and again early Feb. Open poll on line—Jan. 15. <div style="border: 1px solid black; padding: 2px;"><i>Next Steps</i></div> Get out the vote through the personal touch—each of us on the committee and on the Governing Board must contact others to get out the vote. Lynne will help with lists of who has not yet voted.	<input type="checkbox"/> Body of Knowledge <input checked="" type="checkbox"/> Image & Recognition <input checked="" type="checkbox"/> Communication <input checked="" type="checkbox"/> Ldrship & Govern <input checked="" type="checkbox"/> Policy & Advocacy <input type="checkbox"/> Prof. Development <input checked="" type="checkbox"/> Ethics/Prof..Practice <input type="checkbox"/> EnhanceMembership
Continue reviewing draft of new bylaws	Awaiting report from Kim Johnston and Ad Hoc Committee on Governance. Kim anticipates a report by Feb. 22. <div style="border: 1px solid black; padding: 2px;"><i>Next Steps</i></div> Reflect the recommendations from this committee in the bylaws.	<input type="checkbox"/> Body of Knowledge <input type="checkbox"/> Image & Recognition <input type="checkbox"/> Communication <input checked="" type="checkbox"/> Ldrship & Govern <input type="checkbox"/> Policy & Advocacy <input type="checkbox"/> Prof. Development <input checked="" type="checkbox"/> Ethics/Prof..Practice <input type="checkbox"/> EnhanceMembership
Continue reviewing draft of new bylaws	Awaiting report (definitions) of membership categories from Sherri Geller and Member Services Committee <div style="border: 1px solid black; padding: 2px;"><i>Next Steps</i></div> Put new definitions in place in bylaws.	<input type="checkbox"/> Body of Knowledge <input type="checkbox"/> Image & Recognition <input type="checkbox"/> Communication <input checked="" type="checkbox"/> Ldrship & Govern <input type="checkbox"/> Policy & Advocacy <input type="checkbox"/> Prof. Development <input checked="" type="checkbox"/> Ethics/Prof..Practice <input type="checkbox"/> EnhanceMembership

Comments and Recommendations:

 We need to pay close attention to the voting numbers to take action to get out the vote on the Restated Articles. The bylaws have been made ready to receive work from other committees and then to be presented to the membership for vetting. The timeline here may need to be adjusted.

NEACAC COMMITTEE REPORT



Committee Name: Communications Committee

Chair(s) & Institutions: Nakia Noble, Fairfield University

Committee Members & Institutions: Mary Bellamy, Cape Cod Academy; Jacinda Ojeda, Stonehill;

Date: February 7, 2010

Initiative/ Events/ Meetings	Update & Progress toward yearly goal	Strategic Goals
Tackle e-mail receipt issues with Target X messages.	<ol style="list-style-type: none"> Discussed issues and alternatives with Lynne regarding the mass amount of members not receiving the e-mails. Had a conference call with Target X representative(s) about the issues and what can be done on both our part and their part. <div style="border: 1px solid black; padding: 2px;"><i>Next Steps</i></div> <ol style="list-style-type: none"> Looking into the creation of an editor program through Dash, which can be done no sooner than mid-end of the year. 	<ul style="list-style-type: none"> <input type="checkbox"/> Body of Knowledge <input type="checkbox"/> Image & Recognition <input checked="" type="checkbox"/> Communication <input type="checkbox"/> Leadership & Govern <input type="checkbox"/> Policy & Advocacy <input type="checkbox"/> Prof. Development <input type="checkbox"/> Ethics/Prof..Practice <input type="checkbox"/> EnhanceMembership
Style Guide	<ol style="list-style-type: none"> Style guide has been created and presented to the Governing Board as of November 2009. <div style="border: 1px solid black; padding: 2px;"><i>Next Steps</i></div> <ol style="list-style-type: none"> Awaiting feedback from the Governing Board on the document. After which, we will work with the Technology Committee to implement. 	<ul style="list-style-type: none"> <input type="checkbox"/> Body of Knowledge <input checked="" type="checkbox"/> Image & Recognition <input type="checkbox"/> Communication <input type="checkbox"/> Leadership & Govern <input type="checkbox"/> Policy & Advocacy <input type="checkbox"/> Prof. Development <input type="checkbox"/> Ethics/Prof..Practice <input type="checkbox"/> EnhanceMembership
Public Relations	<ol style="list-style-type: none"> Spoke with Anne about current P.R. practices and what can possibly be done to enhance and improve our efforts/strategies. <div style="border: 1px solid black; padding: 2px;"><i>Next Steps</i></div> <ol style="list-style-type: none"> Research professionals who can advise an organization such as NEACAC. 	<ul style="list-style-type: none"> <input type="checkbox"/> Body of Knowledge <input checked="" type="checkbox"/> Image & Recognition <input type="checkbox"/> Communication <input type="checkbox"/> Leadership & Govern <input type="checkbox"/> Policy & Advocacy <input type="checkbox"/> Prof. Development <input type="checkbox"/> Ethics/Prof..Practice <input type="checkbox"/> EnhanceMembership

Comments and Recommendations:

Additional Notes: Jacinda Ojeda, Stonehill, has stepped on as the E-blast editor.

NEACAC COMMITTEE REPORT

Committee Name: Current Trends

Chair(s) & Institutions: Brenda Poznanski, Bishop Guertin High School

Committee Members & Institutions: Chris Webb, Bridgton Academy; Jason Laperriere, WPI; Kendra Lider-Johnson, MEFA; Matt Petrarca, Suffolk University; Jim Tweed, Lasell; Amy Cembor, Wheaton; Joyce Vining Morgan, White Mountain H.S.; Karen Plescia, Ed. Consultant; Kim Johnston, UMaine; Meghan McDonough, Anna Maria; Kim Lamontagne, Northeastern. **Date:** **2-3-10**

Initiative/ Events/ Meetings	Update & Progress toward yearly goal	Strategic Goals
<p>Meeting held on November 17, 2009 at Bishop Guertin H.S.</p>	<p>Discussion of committee's direction and what professional activities and presentations at Annual Meeting the committee wanted to focus on. The committee decided to approach the AP Committee to do a joint presentation at Annual Meeting on Social Networking and continue with the Chief Enrollment Officers forum.</p> <p>We did discuss the option of a Webinar on the topic of social Networking and put this on hold until we see what transpires at the Annual Meeting.</p> <div style="border: 1px solid black; padding: 2px; margin: 10px 0;"><i>Next Steps</i></div> <p>The joint panel was accepted by the Program Committee and Current Trends Committee members are working with the AP Committee to finalize this presentation.</p> <p>Continuous communication with committee members, AP committee and annual Meeting program committee.</p> <p>The Chief Enrollment Officer forum was also accepted and current Trends Committee members are securing Enrollment officials from a variety of colleges to discuss the current economic concerns facing students and families and how institutions are retooling their financial aid policies and awarding criteria.</p>	<p> <input type="checkbox"/> Body of Knowledge <input type="checkbox"/> Image & Recognition <input type="checkbox"/> Communication <input type="checkbox"/> Leadership & Govern <input checked="" type="checkbox"/> Policy & Advocacy <input checked="" type="checkbox"/> Prof. Development <input checked="" type="checkbox"/> Ethics/Prof..Practice <input type="checkbox"/> EnhanceMembership </p>
<p>E- mail correspondence discussing ideas for a Newsletter article.</p>	<div style="border: 1px solid black; padding: 2px; margin: 10px 0;"><i>Next Steps</i></div> <p>Electronic or conference call meeting to be scheduled in March.</p>	<p> <input checked="" type="checkbox"/> Body of Knowledge <input type="checkbox"/> Image & Recognition <input checked="" type="checkbox"/> Communication <input type="checkbox"/> Leadership & Govern <input type="checkbox"/> Policy & Advocacy <input type="checkbox"/> Prof. Development <input type="checkbox"/> Ethics/Prof..Practice <input type="checkbox"/> EnhanceMembership </p>

NEACAC COMMITTEE REPORT



Committee Name: Nominating and Governance

Chair(s) & Institutions: Deb Johns, Yale University

Committee Members & Institutions: Deb Shaver – Smith College, Melissa Michaud – Burr and Burton Academy, Bob Bardwell – Monson High School, Matt Lane – Hopkins School, Julie Cairns – Salve Regina University, Danielle Nash – Greenwich High School, Sheila Nussbaum – Hall High School, Dee Gardner – The University of Maine, Brenda Poznanski – Bishop Guertin High School, Kathi Moody – Lynnfield High School

Date: January 25, 2010

Initiative/ Events/ Meetings	Update & Progress toward yearly goal	Strategic Goals
<p>Call for Nominations and produce Slate for 2010-2011 governing board</p>	<p>Call for nominations ended November 15 Information on nominees was gathered and in by December 18 Committee call on January 5 to finalize SLATE. All nominees were contacted by January 13. Nominees are in contact with Lynne concerning Ballot information</p> <div style="border: 1px solid black; padding: 2px; margin: 10px 0;"><i>Next Steps</i></div> <p>Ballot will go live on March 15 and will be open for 30 days. VOTE!!! Encourage your colleagues to vote.</p>	<p><input type="checkbox"/> Body of Knowledge <input checked="" type="checkbox"/> Image & Recognition <input checked="" type="checkbox"/> Communication <input checked="" type="checkbox"/> Leadership & Govern <input type="checkbox"/> Policy & Advocacy <input type="checkbox"/> Prof. Development <input type="checkbox"/> Ethics/Prof..Practice <input type="checkbox"/> EnhanceMembership</p>
<p>Review and recommend changes to annual awards provided during AMC in May</p>	<p>Sub committee was formed headed by Bob Bardwell and Melissa Michaud. Changes to the Counselor of the Year and William T. Neal Award are attached for board approval today. Members of HRDAC and Nominating C. met to discuss the possibility of Diversity Award. Nominations form will be live and on the web (this will be updated after Governing Board meeting Announcement of changes and call for nominations will go out the week after Governing board meeting</p> <div style="border: 1px solid black; padding: 2px; margin: 10px 0;"><i>Next Steps</i></div> <div style="border: 1px solid black; height: 15px; margin: 2px 0;"></div> <div style="border: 1px solid black; height: 15px; margin: 2px 0;"></div> <p>Proposal is discussed and voted on during February meeting. What changes are approved affect, Nominations form, the website, plaques and letters. Next year the resource directory will need to reflect changes if any.</p>	<p><input type="checkbox"/> Body of Knowledge <input checked="" type="checkbox"/> Image & Recognition <input type="checkbox"/> Communication <input checked="" type="checkbox"/> Leadership & Govern <input type="checkbox"/> Policy & Advocacy <input checked="" type="checkbox"/> Prof. Development <input type="checkbox"/> Ethics/Prof..Practice <input type="checkbox"/> EnhanceMembership</p>

	<p>Announcement of change and call for nominations is an EBLAST going out before February 15. We will also send out a postcard reminding members to vote and to nominate their colleagues for these awards.</p> <p>Nominations for awards will be live from February 15 through March 12.</p> <p>Nominating committee meets next through conference call on March 16.</p>	
<p>Develop Best Practices Document for Nominating Committee, SLATE of candidates preparation, and Awards process.</p>	<p>That will be the focus of our work after mid March. This document has been a work in process through Sheila and Melissa. Our intention is to get this done for May's meeting.</p> <div data-bbox="772 440 1661 475" style="border: 1px solid black; padding: 2px; margin-top: 10px;"> <p><i>Next Steps</i></p> </div>	<ul style="list-style-type: none"> X Body of Knowledge <input type="checkbox"/> Image & Recognition X Communication <input type="checkbox"/> Leadership & Govern X Policy & Advocacy <input type="checkbox"/> Prof. Development X Ethics/Prof..Practice <input type="checkbox"/> Enhance Membership

Comments and Recommendations:

NEACAC COMMITTEE REPORT



Committee Name: Professional Development

Chair(s) & Institutions: Andrew Rosabianca – Northeastern University

Committee Members & Institutions: Sara Brookshire – Emerson College, Linda Shapiro – Harvard University, Marguerite Raymo – Jonathan Law High School, Jim Richardson – Holy Cross, Eric Nichols – Stonehill College, Rebecca Allen – Providence College, Allison Sherlock – Assumption College, Michael Iorio – St. Anselm College, Aaron Parker – U.S. Coast Guard Academy, Elizabeth Cheron – Northeastern University, Will Johnson – Fairfield University, Paul Mills – Emerson College, Bill Jack – Colby College, Ed Walker – Prospect Hill Academy Charter School, Amanda Randall – Natick High School, Carrie Nagle – Manhattanville College, Kate Winslow – Bridgton Academy, Yolanda Ramos – Anna Maria College, Tara Cushman – Fairfield University, Rod Murphy – Appleby College

Date: February 7, 2010

Initiative/ Events/ Meetings	Update & Progress toward yearly goal	Strategic Goals
Middle Management Institute	<ul style="list-style-type: none"> - Will be held as a pre-conference workshop at AMC - Similar format to last year with many of the same presenters - Advertising is being done with AMC Pre-Conference <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">Next Steps</div> <ul style="list-style-type: none"> - Finalize presenters and format 	<ul style="list-style-type: none"> <input type="checkbox"/> Body of Knowledge <input type="checkbox"/> Image & Recognition <input type="checkbox"/> Communication <input type="checkbox"/> Leadership & Govern <input type="checkbox"/> Policy & Advocacy <input checked="" type="checkbox"/> Prof. Development <input type="checkbox"/> Ethics/Prof. Practice <input checked="" type="checkbox"/> Enhance Membership
Career Colloquium	<ul style="list-style-type: none"> - Will be held at Emerson College, March 23, 2010 - Will be held at Choate Rosemary Hall, March 24, 2010 - Price was lowered to \$10 to participate - Similar format and presenters to previous year <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">Next Steps</div> <ul style="list-style-type: none"> - Focused advertising to college graduates (using Student in Admissions Forum attendance list) and to Secondary School Counseling programs and intern programs - Confirm presenters 	<ul style="list-style-type: none"> <input type="checkbox"/> Body of Knowledge <input type="checkbox"/> Image & Recognition <input type="checkbox"/> Communication <input type="checkbox"/> Leadership & Govern <input type="checkbox"/> Policy & Advocacy <input checked="" type="checkbox"/> Prof. Development <input type="checkbox"/> Ethics/Prof. Practice <input checked="" type="checkbox"/> Enhance Membership
Case Study Program	<ul style="list-style-type: none"> - A Case Study Program was held at Kents Hill School in Maine for Secondary School Counselors on November 19, 2009 - Approximately 20 participants from Maine High Schools - Case Study Panelists were from USM, St Joseph’s College, Colby College - Program was free for NEACAC Members, and cost to attend for non-members was Secondary School membership rate to encourage joining - Feedback was very positive <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">Next Steps</div> <ul style="list-style-type: none"> - This program was used as a pilot for future programs. - We will use this format and program type to offer these Case Study programs throughout New England next year. We will format 	<ul style="list-style-type: none"> <input type="checkbox"/> Body of Knowledge <input type="checkbox"/> Image & Recognition <input type="checkbox"/> Communication <input type="checkbox"/> Leadership & Govern <input type="checkbox"/> Policy & Advocacy <input checked="" type="checkbox"/> Prof. Development <input type="checkbox"/> Ethics/Prof. Practice <input checked="" type="checkbox"/> Enhance Membership

	programs so that local colleges and universities will sit on panel in each state.	
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NEACAC COMMITTEE REPORT



Committee Name: Technology Services Committee

Chair(s) & Institutions: Chair: Tricia Weyand .Scarborough High School.ME. Co-chair: Abby Motson. WNEC

Committee Members & Institutions: Lynne O'Shaughnessy: Admin. Deacon Chapin. Nicholas Cloutier. UMO. Keith Kosierowski. Ind Counselor. Kate Moffat. Cheverus HS. Tim Poynton. Suffolk U. Laura Dodd. Providence C. Cicily Shaw. Boston Trinity HS.

Date: 01/26/2010

Initiative/ Events/ Meetings	Update & Progress toward yearly goal	Strategic Goals
<p>Guidance Counselor Tool Kit.</p> <p>Archive for Leadership & Committee reports.</p> <p>Housing the AMC PowerPoint presentations and handouts on the web.</p>	<p>The tool kit and a new archive for Leadership and Committee Reports have been added to “Resources” on the website. The Tool Kit is our highest priority at this time since it was requested through Anne Richardson’s ad-hoc committee and had to be put on hold because of the style guide we were asked to develop. It is now active and resources are gradually being added as they are reformatted.</p> <div style="border: 1px solid black; padding: 2px; margin: 10px 0;"><i>Next Steps</i></div> <p>This work is in progress. We have several examples of work for the tool kit and will be adding more as we are able to reformat content. As of the Feb 2010 GB meeting the new archive will start housing the Leadership & Committee reports. The AMC info continues to be impeded only by the fact that DASH is working on too many current projects for other NEACAC committees at present to allow us to build the new page to house other these resources.</p>	<p><input checked="" type="checkbox"/> Body of Knowledge</p> <p><input checked="" type="checkbox"/> Image & Recognition</p> <p><input checked="" type="checkbox"/> Communication</p> <p><input checked="" type="checkbox"/> Leadership & Govern</p> <p><input type="checkbox"/> Policy & Advocacy</p> <p><input checked="" type="checkbox"/> Prof. Development</p> <p><input type="checkbox"/> Ethics/Prof..Practice</p> <p><input checked="" type="checkbox"/> Enhance Membership</p>
<p>Travel Resource Guide for college counselors.</p>	<p>We have not received recent feedback from this committee.</p> <div style="border: 1px solid black; padding: 2px; margin: 10px 0;"><i>Next Steps</i></div> <p>Need to follow up with the sub-committee and assess progress.</p>	<p><input checked="" type="checkbox"/> Body of Knowledge</p> <p><input checked="" type="checkbox"/> Image & Recognition</p> <p><input checked="" type="checkbox"/> Communication</p> <p><input type="checkbox"/> Leadership & Govern</p> <p><input type="checkbox"/> Policy & Advocacy</p> <p><input checked="" type="checkbox"/> Prof. Development</p> <p><input type="checkbox"/> Ethics/Prof..Practice</p> <p><input checked="" type="checkbox"/> Enhance Membership</p>

<p>Development of NEACAC Style Guide.</p>	<p>We gave a rough draft of the style guide to the EB at the Oct 2009 GB meeting for editing and discussion. The understanding was that the EB will make final decisions and get back to us with the final draft</p> <p><i>Next Steps</i></p> <p>Still waiting to hear back from EB</p>	<p><input type="checkbox"/> Body of Knowledge <input checked="" type="checkbox"/> Image & Recognition <input type="checkbox"/> Communication <input checked="" type="checkbox"/> Leadership & Govern <input type="checkbox"/> Policy & Advocacy <input checked="" type="checkbox"/> Prof. Development <input type="checkbox"/> Ethics/Prof..Practice <input checked="" type="checkbox"/> Enhance Membership</p>

Comments and Recommendations:

NEACAC COMMITTEE REPORT



Committee Name: Fiscal Oversight

Chair(s) & Institutions: Amy Cembor, Wheaton College

Committee Members & Institutions: Julie Cairns, Salve Regina; Steve McGrath, ETS; Chizu Shiono, Independent Consultant; Ronn Beck, Emerson College

Date: February 4, 2010

Initiative/ Events/ Meetings	Update & Progress toward yearly goal	Strategic Goals
<p>Look at NEACAC's investment portfolio</p>	<p>At our last conference call we talked about where NEACAC currently holds its money, and how to better organize the investments to maximize potential growth with low risk. Access to funds is also important.</p> <p><i>Next Steps</i> Working with the E-Board to shift some of the money in the Merrill Lynch money market account to the TD Bank account, and the rest into investments/CDs.</p>	<p> <input type="checkbox"/> Body of Knowledge <input type="checkbox"/> Image & Recognition <input type="checkbox"/> Communication <input checked="" type="checkbox"/> Leadership & Govern <input checked="" type="checkbox"/> Policy & Advocacy <input type="checkbox"/> Prof. Development <input type="checkbox"/> Ethics/Prof..Practice <input type="checkbox"/> EnhanceMembership </p>
<p>Site visits for various annual conferences (SI, AMC, ASSCSI)</p>	<p>Completed for AMC and SI.</p> <p><i>Next Steps</i> Spring/Summer: ASSCSI site visits and selection.</p>	<p> <input type="checkbox"/> Body of Knowledge <input checked="" type="checkbox"/> Image & Recognition <input type="checkbox"/> Communication <input checked="" type="checkbox"/> Leadership & Govern <input type="checkbox"/> Policy & Advocacy <input checked="" type="checkbox"/> Prof. Development <input type="checkbox"/> Ethics/Prof..Practice <input type="checkbox"/> EnhanceMembership </p>
<p>Look at NEACAC's insurance coverage for online credit card payments and other liabilities.</p>	<p>Still in progress.</p> <p><i>Next Steps</i> Assess cost of additional coverage.</p>	<p> <input type="checkbox"/> Body of Knowledge <input type="checkbox"/> Image & Recognition <input type="checkbox"/> Communication <input checked="" type="checkbox"/> Leadership & Govern <input checked="" type="checkbox"/> Policy & Advocacy <input type="checkbox"/> Prof. Development <input checked="" type="checkbox"/> Ethics/Prof..Practice <input type="checkbox"/> EnhanceMembership </p>

NEACAC COMMITTEE REPORT



Committee Name: Human Relations and Diversity Awareness

Chair(s) & Institutions: Danielle Nash, Greenwich HS

Committee Members & Institutions: Priscilla Alicea - Bryant, Tony Carberry – Central CT State U., Liz Daly – Framingham State, Marvin Diaz – Western New England College, Chris Grant – Emerson College, Matt Lane – Hopkins School, Philiesia Miller – University of Vermont, Kristy Neveau – Bryant College, Yolanda Ramos – Anna Maria, Chizu Shiono – Independent Counselor, Peter Sison – Merrimack College, Ralph Tavares Salve Regina University, Theresa Urist – Pacific Rim High School, Erin West – University of Rhode Island.

Initiative/ Events/ Meetings	Update & Progress toward yearly goal	Strategic Goals
Margret Addis Memorial Scholarship	<ul style="list-style-type: none"> • We ended up with 23 nominations all of whom have been accepted as scholars • The committee decided that on a case by case basis the MAMS chair and the committee chair will allow a scholar to use the conference registration fee picec of their award at the end of their membership year rather than the begininning. <ul style="list-style-type: none"> ○ We have one scholar from last year who will hopefully join us at the MAC this year. <div style="border: 1px solid black; padding: 2px; margin: 5px 0;"><i>Next Steps</i></div> <ul style="list-style-type: none"> • Assign mentors. Work with AMC to determine a way to gather all the MAMS together in a meaningful way besides just the awards ceremony. • 	<p>__ Body of Knowledge <input checked="" type="checkbox"/> Image & Recognition __x_ Communication __ Leadership & Govern __ Policy & Advocacy __x_ Prof. Development __ Ethics/Prof..Practice __x_ EnhanceMembership</p>
Sessions for Annual Meeting	<p>We have again committed to planning sessions related to Human Relations and Diversity Awareness issues.</p> <div style="border: 1px solid black; padding: 2px; margin: 5px 0;"><i>Next Steps</i></div> <ul style="list-style-type: none"> • Ralph Tavares will be our liaison to the AMC • Members are working on putting session together. 	<p>__x_ Body of Knowledge <input checked="" type="checkbox"/> Image & Recognition <input checked="" type="checkbox"/> Communication __ Leadership & Govern <input checked="" type="checkbox"/> Policy & Advocacy <input checked="" type="checkbox"/> Prof. Development <input checked="" type="checkbox"/> Ethics/Prof..Practice <input checked="" type="checkbox"/> EnhanceMembership</p>
Counselor Outreach Program	<ul style="list-style-type: none"> • The committee has decided that for this year rather than plan one program, we will look to do out reach and do several mini programs. • We will look to present the Step by Step and FCCT materials developed by NACAC’s Human Relations Committee. • Erin West will be coordinating this effort. • The Committee will look to present these materials in pairs. 	<p>__ Body of Knowledge <input checked="" type="checkbox"/> Image & Recognition <input checked="" type="checkbox"/> Communication __ Leadership & Govern __ Policy & Advocacy <input checked="" type="checkbox"/> Prof. Development x__ Ethics/Prof..Practice</p>

	<ul style="list-style-type: none"> • We have teams in CT, RI & VT ready to put program together. MA has a group that will work together to split into 2 or 3 teams. <p><i>Next Steps</i></p> <ul style="list-style-type: none"> • Reach out to HS and communities to make these program happen. • We would welcome any GB members who would like to join in our efforts particularly those in NH & ME where we have no committee members. 	<input checked="" type="checkbox"/> EnhanceMembership
<p>Essay Contest</p>	<p><i>Next Steps</i></p> <ul style="list-style-type: none"> • Chizu Shiono has once again agree to chair this sub-committee. • We will be communicating with members via eblast about the changes to the contest and announcing the fact it will be open to all students at members HSs. Those HS in the conference area will receive a letter. • We need to work with Lynne to see if we can get an electronic application on the website. 	<input type="checkbox"/> Body of Knowledge <input checked="" type="checkbox"/> Image & Recognition <input checked="" type="checkbox"/> Communication <input type="checkbox"/> Leadership & Govern <input type="checkbox"/> Policy & Advocacy <input type="checkbox"/> Prof. Development <input checked="" type="checkbox"/> Ethics/Prof..Practice <input checked="" type="checkbox"/> EnhanceMembership



NEACAC COMMITTEE REPORT

Committee Name: Annual Meeting and Conference

Chair(s) & Institutions: Wanda Suriel (Chair) Regis College and Kelly Montrym (Chair –Elect) Boston College

Date: Thursday, Feb 4, 2010

Committee Members & Institutions: Sub Committee Chairs

First	Last	Institution	Committee	Position
Lynne	O'Shaughnessy	NEACAC	Exec. Administrator	Advisory
Anne	Richardson	Kents Hill School	President Elect	Advisory
Julie	Cairns	Salve Regina University	On-Site	Co-Chair
Erik	DeAngelis	Salve Regina University	On-Site	Co-Chair
Shayna	Bailey	Framingham State	Community Service	Co-Chair
Dan	Cassely	Boston University	Community Service	Co-Chair
Steve	Dunn	University of Connecticut	Entertainment	Chair
Christine	Scafidì	Lasell College	External Relations	Co-Chair
Madeleine	Bergstrom	Western New England College	External Relations	Co-Chair
Christine	Hickey	Providence College	First Timer's	Co-Chair
Jeff	McAdam	Hawaii Pacific University	First Timer's	Co-Chair
Caroline	Higgins	Westwood High School	Pre-Conference	Chair
Eric	Nichols	Stonehill College	Programming	Co-Chair
Rebecca	Allen	Providence College	Programming	Co-Chair
Kathleen	Parent	University of Vermont	Publications	Chair
Jim	Richardson	College of the Holy Cross	Recreation	Chair
Jackie	Gould	Suffolk University	Welcome/Evaluation	Co-Chair
Jackie	Haas	Wentworth Institute of Technology	Welcome/Evaluation	Co-Chair

Sub-Committee members:

First	Last	Institution	Committee	Position
Erin	West	University of Rhode Island	Community Service	Member
Abby	Motson	Western New England College	Entertainment	Member
David	Weber	Boston College	Entertainment	Member
Jayson	Hodge	University of Connecticut	Entertainment	Member
Jason	Laperriere	WPI	Entertainment	Member
Neil	Fortin	Wentworth Institute of Technology	Entertainment	Member
Jay	Cloutier	Xavier University	Entertainment	Member
Eric	Secor	University of New Hampshire	Entertainment	Member

Michelle	Beauregard	Bryant University	External Relations	Member
Corey	Schmidt	Albertus Magnus College	External Relations	Member
Liz	Cheron	Northeastern University	First Timer's	Member
Chrsitine	Kenyon	Babson College	Pre-Conference	Member
Whitney	Wilkinson	Westwood High School	Pre-Conference	Member
Cindy	Jacobs	Malden Catholic High School	Pre-Conference	Member
Sara	Brookshire	Emerson College	Pre-Conference	Member
Lisa	Barrett	North Shore Community College	Programming	Member
Andrew	Leahy	Stonehill College	Programming	Member
John	Lintner	Kent School	Programming	Member
Dan	Connolly	Suffolk University	Programming	Member
Ralph	Tavares	Salve Regina University	Programming	Member
Jim	Fowler	Dean College	Programming	Member
Diana	Gingles	Providence College	Publications	Member
Mallory	Wood	St. Michael's College	Publications	Member
Matt	Maurano	Providence College	Publications	Member
Sam	Mahra	Southern New Hampshire	Recreation	Member
Lindsay	Slattum	Fairfield University	Recreation	Member
Bill	Jack	Colby College	Welcome/Evaluation	Member
Kristen	Cahalane	Suffolk University	Welcome/Evaluation	Member
Andrew	Rosabianca	Northeastern University	Welcome/Evaluation	Member
Meredith	DuMais	Suffolk University	Welcome/Evaluation	Member

Initiative/ Events/ Meetings	Update & Progress toward yearly goal	Strategic Goals
<p>Communication to the Membership about the conference in May 2010</p>	<ul style="list-style-type: none"> • Save the Date postcard mailed and received. • Registration mailer information gathered and submitted to Beverly Joyce currently in round 3 of edits to be completed and mailed out soon after. • AMC Online Registration information – has been updated and submitted, with hopes to have it live by the end of Feb if not sooner. • Prices for Conference remained the same as last year with an additional option of single for a additional cost of 60.00 • Pre-Conference Workshops PostCard: Sara Brookshire and Caroline Higgins worked with the PD committee on a pre-conference workshop postcard to be mailed in March promoting Middle Management Workshop, Athletic in Admission, and Secondary School Counselor Close Up workshops. • Submission of article for Winter Newsletter which highlights how AMC is working with several NEACAC Committees, highlighted opportunities for vendors to sponsor AMC, Exhibit or advertise in program booklet, and provided information about several pre-conference opportunities specific Athletic in Admission 	<ul style="list-style-type: none"> __ Body of Knowledge __ Image & Recognition __ Communication __ Leadership & Govern __ Policy & Advocacy __ Prof. Development __ Ethics/Prof..Practice __ EnhanceMembership

	<p>workshop and Secondary School Counselor Close Up as newer programs for NEACAC members.</p> <ul style="list-style-type: none"> • AMC Scholarship for Secondary School Counselors: committee will once again sponsor 10 conference registrations for AMC. The AMC external relations committee working to secure sponsorship for these scholarships <p><i>Next Steps</i></p> <ul style="list-style-type: none"> • Updating Registration confirmation, acknowledgement letter for online registration • Updating of email communications for Feb. – May • Preparing for March Newsletter highlighting several hot sessions and updating membership on various opportunities which will be available during the conference. • AMC Publications Committee to begin to work on AMC program booklet 	
<p>AMC Confirming of schedule, pre-conference sessions, entertainment etc.</p>	<p>AMC SCHEDULE OF EVENTS – conference kicks off with pre-conference schedule on Tuesday, May 25, 2010 at 8am with Golf Tournament, Counselor Bus Tour (ends at with Salve Reception for counselors), and Middle Management Workshop begins at 10am. Pre-conference activities continue on Wednesday with a start time of 8:30am for Community Services initiative, Secondary School Counseling Close Up and Athletic in Admission workshop. Official Conference start time on Wednesday will be 1:30pm which includes first timers' reception, conference session, dinner, conference welcome and keynote followed by BINGO. Thursday is will be an active day for the conference providing members various conference session opportunities, providing an morning and afternoon exhibitors Showcase, new open forum with Government Relations and Current Trends, Membership meeting and Award Ceremony, Salve Regina's President Reception and Evening Activities in Newport, RI. The conference will conclude on Friday, May 28, 2010 with a 5K Mansion Run/Walk, two additional conference sessions and conference Closing Ceremony.</p> <p>SPECIAL GUEST will be Richard P. Alvarez NACAC Board of Directors, who will attend the Annual Meeting and Conference to inform us about the work of the current board of directors, and the current issues facing NACAC and the profession. Richard also serves as University Director of Admission for The City University of New York (CUNY) in New York.</p> <p>KEYNOTE ADDRESS – will be given by Nora Ganim Barnes, Chancellor Professor of Marketing and Director of Center for Marketing Research at the University of Massachusetts Dartmouth. Dr. Ganim Barnes, will be updating NEACAC members on her recent studies on Social Media and influence within the college admission process. AMC website will also have PDF of Dr. Ganim Barnes 's executive summary of the 2007-2008 study on Social Media and College Admissions: The First Longitudinal Study.</p> <p><i>Next Steps</i></p> <ul style="list-style-type: none"> • Working to secure sponsor's for AMC conference. AMC External Relations Committee 	<ul style="list-style-type: none"> __ Body of Knowledge __ Image & Recognition __ Communication __ Leadership & Govern __ Policy & Advocacy __ Prof. Development __ Ethics/Prof..Practice __ EnhanceMembership

	<p>has drafted an email to be sent to past vendor's to see if they would be interested in sponsoring or exhibiting during the conference</p> <ul style="list-style-type: none"> • Updating Logistics for conference schedule • Preparing food menu for conference • Next AMC meeting scheduled for Tuesday, Feb. 9, 2010 at Regis College 	
<p>AMC Sponsorship</p>	<ul style="list-style-type: none"> • Have been unable to obtain an updated vendor's list from NEACAC External Relations Committee nor confirmation if letter was mailed out to vendors in regards to AMC sponsorship opportunities. • AMC External Relations Committee has drafted a letter and currently working the executive administrator (Lynne) to email letter with make shift list of vendors from last year. • Royal & Company declined sponsoring the keynote address • University of Scranton expressed interest in sponsors potential Lunch for Secondary School Counselors Close Up Workshop. • Roger Williams University has also expressed interest in sponsoring something for the conference. • Committee has current calls to College Week Live, ACT, College Board (who has already verbally confirmed sponsorship for \$2,000. <div data-bbox="772 792 1659 824" style="border: 1px solid black; padding: 2px;"> <p><i>Next Steps</i></p> </div> <ul style="list-style-type: none"> • Confirming exhibitors for showcase and sponsorship. 	<ul style="list-style-type: none"> __ Body of Knowledge __ Image & Recognition __ Communication __ Leadership & Govern __ Policy & Advocacy __ Prof. Development __ Ethics/Prof..Practice __ Enhance Membership

NEACAC COMMITTEE REPORT



Committee Name: GRAC

Chair(s) & Institutions: Jon Westover, UMASS Amherst

Committee Members & Institutions: Brandy La Pointe Cape Elizabeth High School (ME), Kim Johnston UMaine, Suzanne Siano St Joseph’s HS CT, Mary McDonald Portsmouth Abbey School RI, Rick Williams Lyndon State Upward Bound VT, Steve McGrath Talent Search NH, Eric Secor UNH, Ashley Fowler UVM

Date: _

Initiative/ Events/ Meetings	Update & Progress toward yearly goal	Strategic Goals
E Blasts & Newsletter Articles	Submitted eblast and newsletter articles <div style="border: 1px solid black; padding: 2px;"><i>Next Steps</i></div>	__ Body of Knowledge __ Image & Recognition __ Communication __ Leadership & Govern __ Policy & Advocacy __ Prof. Development __ Ethics/Prof..Practice __ EnhanceMembership
Massachusetts School Counselor Coalition	Planning March 10 th , 2010 advocacy day, secured NACAC President’s Council Grant to off-set expenses <div style="border: 1px solid black; padding: 2px;"><i>Next Steps</i></div>	__ Body of Knowledge __ Image & Recognition __ Communication __ Leadership & Govern __ Policy & Advocacy __ Prof. Development __ Ethics/Prof..Practice __ EnhanceMembership
State-Level action	Working on a letter from NEACAC by state to state and federal elected officials with an intro to NACAC and NEACAC There is a possibility a small conigent from NEACAC will go to DC this year for a day on the hill <div style="border: 1px solid black; padding: 2px;"><i>Next Steps</i></div>	__ Body of Knowledge __ Image & Recognition __ Communication __ Leadership & Govern __ Policy & Advocacy __ Prof. Development __ Ethics/Prof..Practice __ EnhanceMembership

Comments and Recommendations:

NEACAC COMMITTEE REPORT

Name: Ralph Tavares – Salve Regina University

E-Board Members & Institutions: Will Johnson – President (Fairfield University), Cynthia Swan – Vice President (Springfield College), Krystal Livingston – Corresponding Secretary (Conn. College), Danielle Wells – Recording Secretary (Boston College), Marvin Loiseau – Treasurer (Mt. Ida College), Ralph Tavares – Member at Large (Salve Regina University)

Initiative/ Events/ Meetings	Update & Progress toward yearly goal	Strategic Goals
<ul style="list-style-type: none"> • Continue to share latest trends, initiatives, and projects to both memberships • Explore possible events and activities where both organizations can collaborate 	<p>Ongoing</p> <div style="border: 1px solid black; padding: 2px; margin-top: 10px;"> <p><i>Next Steps</i></p> </div>	<ul style="list-style-type: none"> __ Body of Knowledge X Image & Recognition X Communication __ Leadership & Govern __ Policy & Advocacy __ Prof. Development X Ethics/Prof..Practice __ EnhanceMembership

Comments and Recommendations:

Since our last meeting, NECBAC has been extremely productive. During our January meeting, we launched our first College FIT Program/College fair. The program consists of a presentation on the college admissions process and is followed by a college fair. Some of the hot topics discussed during the meeting included Financial Aid for Students of Color (especially this year when the economy has shifted so much for many students, and A National Look at Recruiting AHANA/ALANA Students: Trends and Predictions. We were also pleased to have Joe Bellavance from the College Board come to speak to the organization about the SATs, test bias, and a closer look at our education system, and the MOVE organization talk about their college outreach and ways that they can collaborate with NECBAC. We also had a presentation on Leadership, which was presented by Cynthia Swan of Springfield College and Vice President of NECBAC.

As an organization, we are planning on celebrating our 35th Anniversary next year. The format for this celebration is currently being reviewed, but in the past it has included workshops, a keynote speaker, and dinner celebration.

We talked about the upcoming NEACAC Conference and asked members to help contribute by submitting session proposals. Members were excited and are looking for more ways to get involved with the organization.

NEACAC COMMITTEE REPORT



Committee Name: Member Services

Chair(s) & Institutions: Sherri Geller, Dana Hall School

Committee Members & Institutions: Homer Turner, Newton South HS, Cindy Jacobos, Malden Catholic HS; Jacki Giordano, Bentley College; Jacquie Serafino, Dana Hall School, Karen Gerrior-Mariani, Brandeis University; Kirk Daulerio, Bowdoin College, Jane Robinson, MIT, Jeff Gallant, Boston College, Tom Gibson, Retired Counselor, Amy Podbelski, Johnson and Wales University.

Date: February 5, 2010

Initiative/ Events/ Meetings	Update & Progress toward yearly goal	Strategic Goals
Meeting: December 2, 2009	<p>Discussed membership categories at length, and developed recommendations. Discussed general goals for the year. Decided to formally present recommendations at February Governing Board meeting.</p> <p><i>Next Steps</i></p>	<p>__ Body of Knowledge __ Image & Recognition __ Communication x Leadership & Govern __ Policy & Advocacy __ Prof. Development __ Ethics/Prof..Practice X EnhanceMembership</p>
Conference Call: February 2, 2010	<p>Finalized recommendations for membership categories, as they relate to bylaws. Agreed on proposal for defining “voting” and “non-voting” members.</p> <p><i>Next Steps</i></p> <p>Present findings/recommendations/suggestions at February GB meeting. Welcome representatives from Universal Technical Institute to meeting to educate GB about for-profit institutions.</p>	<p>__ Body of Knowledge __ Image & Recognition __ Communication _x Leadership/Govern __ Policy & Advocacy __ Prof. Development __ Ethics/Prof..Practice _x EnhanceMembership</p>
Bylaw revision	<p>Ongoing work...</p> <p><i>Next Steps</i></p> <p>Specific work on finalizing bylaws – proposed membership section.</p>	<p>__ Body of Knowledge __ Image & Recognition __ Communication _x Leadership/Govern __ Policy & Advocacy __ Prof. Development __ Ethics/Prof..Practice __ EnhanceMembership</p>

Comments and Recommendations:

Until we get the bylaws done (or much closer to done), much other work is on hold. We continue to review membership applications and communicate with prospective and current members, as appropriate.