

# 2009-2010 ANNUAL REPORT

## New England Association for College Admission Counseling



May 2010

Reports by Executive Board Members and Committee Chairs

Compiled and edited by Sherri Geller  
NEACAC Vice President 2009-2010

## **PRESIDENT \* David L. Hautanen, Jr., Northeastern University (MA)**

As President of the New England Association for College Admission Counseling I am pleased to offer this Annual Report on the work of this office and of the Association.

NEACAC is one of 23 Affiliates of NACAC (National Association for College Admission Counseling) and one of the duties of the President of NEACAC is to sit on the NACAC Affiliate Presidents' Council. I attended Presidents' Council meetings in July (Phoenix, AZ), September (Baltimore, MD), and March (Arlington, VA). At the March Council meeting Karen Mason, President of Pennsylvania ACAC, and I presented on the process and status of our governance documents (Articles of Organization and Bylaws) revision. I also chaired the NACAC Rising Star Committee, which is charged with selecting the 2009 Rising Star Individual and Program recipients. We are in the process of implementing a restructured program format; I look forward to another year as Chair of the committee in order to complete this work.

NEACAC is a membership organization and the value we provide to our members comes from the commitment and effort of those who have chosen to accept the responsibility of serving on the Governing Board. I would like to sincerely thank the entire Governing Board and all committee members and volunteers for their efforts to make NEACAC an outstanding organization. Once again, NEACAC has been fortunate to have an extraordinary group of dedicated, talented and hard working professionals at the table. It has made my job as President easier and more rewarding.

Last May, I expressed my concern about how the challenges facing us would affect the choices of our members and then impact NEACAC, in turn. I am happy to report that NEACAC is doing well. Our membership remains strong. A conservative budget is being rewarded with revenue that is exceeding projections and supporting the original half-million dollar operating budget. Our reserve is also strong. Lynne O'Shaughnessy, Executive Administrator, continues her outstanding work for the Governing Board and keeps the NEACAC office running efficiently. The Governing Board members have been working to achieve their goals and provide more high-quality programs and services of value to our members in spite of the challenges they may face in their day-to-day professional work.

When I accepted the gavel one year ago I remarked that NEACAC is not about me, it is about "we" in the effort to move NEACAC forward. In this report you will read how much has been accomplished by our committees. From addressing possible violations of our professional ethics, to strengthening our brand by setting stronger expectations and offering professional development programs in partnership with the ACT and the College Board, to clarifying our recognition programs, to supporting state and federal legislation, to clarifying our recognition programs and by sponsoring college fairs throughout our region, we are working to provide information and support to our members. This year we were also compelled to look inward and completed important NEACAC business. The Ad Hoc Committee on Governance completed an assessment of our governance structure and produced a report for consideration once new Bylaws have been adopted. Finally, we completed the revision of our governance documents to become compliant with NACAC and to make sure we could be responsive to contemporary needs.

As we conclude this year it's time to celebrate the progress we have made, as well as acknowledge the work that remains. It is good and noble work. Thank you for the opportunity to serve as your President. It has been a privilege.

## **PRESIDENT-ELECT \* Anne Richardson, Kents Hill School (ME)**

It has been an exciting and eventful year, filled with new experiences, a whole new learning curve and lots of By-Laws and Articles. I am incredibly grateful to Lynne O'Shaughnessy, David Hautanen, and Bob Bardwell for all their help and guidance as I transition through this cycle. I have had the opportunity to work with some wonderfully vigorous and dedicated volunteers who belong to NEACAC.

Over the course of the year, I have worked on the following projects:

- Executive Board Liaison to the Professional Development (PD) Committee
  - Completed Site Selection for:
    - Annual Meeting and Conference 2011 and 2012
    - Summer Institute 2010
    - E-Board Retreat and Leadership Development Institute (LDI) 2010
  - Worked with PD to implement "The Ins and Outs of Getting In" program
- Attended:
  - NACAC LDI
  - NEACAC LDI
  - NACAC Baltimore (national conference)
  - NACAC President-Elect Affiliates Meeting
  - E-Board and Governing Board Meetings
  - NEACAC AMC

- NEACAC AMC Planning Meetings
- Attendance and presentation about NEACAC & College Boot Camp at MECA (Management Experience in College Admission)
- E-Board Liaison to AMC at Salve Regina
  - Hosting Richard Alvarez, NACAC Board Member
  - Presentation
- Appointed new Committee Chairs:
  - Government Relations – Danielle Nash
  - Professional Development – Liz Cheron
  - Two-Year Colleges – Lisa Barrett
  - Technology – Abby Motson
  - Human Relations/Diversity Awareness – Matt Lane
  - Fiscal Oversight – Raul Fonts
  - ASSCSI (Advanced Secondary School Counselors Summer Institute) – Kelly Richards, Amy Cembor
  - Summer Institute – Anthony Berry (Co-Chair still to be named)
  - AMC Co-Chair – Eric Nichols
- Designed and implemented new Chair Welcome Packets
- Working with NACAC Leadership Portal to share NEACAC publications and programs
- Working to set up AD-Hoc Committee on Leadership Development for NEACAC
- Working on LDI program, format and issues
- Working to set up a President-Elect “To Do” List to pass on to next P-Elect

#### **PAST-PRESIDENT \* Bob Bardwell, Monson High School (MA)**

I am pleased to have this opportunity to file the Annual Report as Past-President of NEACAC. It feels like the past year has just flown by but during that time much has happened on many fronts.

The past-president's major roles are to serve as Chief Delegate at the NACAC Annual Conference and to sit on the Nominating Committee in preparation to serve as chair next year. NEACAC had all 24 of its allotted delegates seated in the newly structured one-day assembly in Baltimore last September. Because of the revised schedule (one assembly session on Saturday morning of the conference) and the closer proximity of the conference, a significant savings was seen this past year in regard to delegate expenses.

I also began my first year of three as a member of the Nominating Committee. In addition to securing a slate of nominees for the various offices, we made some changes to the current awards given by the Association and also worked on ensuring the language was consistent in all of our materials.

Additionally I worked on two other projects not specifically related to the past-president's office. I am an active member of the Massachusetts school counselor coalition which sponsored the annual leadership forum on Beacon Hill and continues to meet monthly to help move the school counseling profession forward in the state. I also worked with four other counselor educators to prepare for a double conference session at AMC geared towards new counselors and graduate students as a way to help them learn more about the college admission counseling process and resources. The group secured grant funding to help graduate students who are members attend one day of the conference for free in hopes of enticing them to become more connected to the association once employed.

#### **VICE PRESIDENT \* Sherri Geller, Dana Hall School (MA)**

The Vice President's role is, essentially, to work with and support the President – and I've been honored to be able to work with a dynamic, talented leader and Executive Board.

Some of my contributions as Vice President this year include:

- Assisting with the planning, creation, and presentation of the 2009 Leadership Development Institute programming;
- Arranging the details of the NEACAC Membership meeting at the NACAC Annual Conference in Baltimore, MD;
- Working closely with the Articles of Organization and Bylaws Committee on a variety of tasks, including developing document structure, proofreading and editing drafts, meeting with our attorney, and assisting with relevant publicity;
- Serving as a liaison to the Two-Year College Committee, Member Services Committee, and External Relations Committee;
- Meeting with the President before each Governing Board meeting to review agendas and help ensure that logistics would run smoothly;
- Compiling and editing this Annual Report.

I am pleased that our revised Bylaws continue to include the office of Vice President, and I truly enjoyed the opportunity to serve NEACAC in this leadership role.

**TREASURER \* Bob MacLellan, Hebron Academy (ME)**

The year has been a busy one for the treasurer. The Association continues to enjoy the services of a professional bookkeeper. Without this individual, there is no possible way that a volunteer could handle the volume of transactions that the Association deals with on a monthly basis. The Association just completed its yearly audit, and was found to be a sound financial shape. On a cost saving note, the Association hired a new payroll company. The new company, Complete Payroll Solutions, will not only save the Association money on our monthly payroll fees, but will also allow our bookkeeper, treasurer, and employee to access all needed documents online. The 2010-2011 fiscal year will be the first time the Association will have a Treasurer-Elect. By having this person on board sooner the transition to a new treasurer should go much smoother than in past years.

**SECRETARY \* Janet Ferrari, The Met School (RI)**

In serving as Secretary this year I have had the opportunity to have a deeper understanding of how our organization works in order to serve our mission. My role involved attending and taking minutes at a variety of meetings, including General Membership, Governing Board, and Executive Board.

I also had the privilege to work with both the Communications Committee and the Technology Committee. It was great to learn more about both of these committees, and how important their work is to our day-to-day operations. I look forward to working with each committee in the coming year as we finalize a "style guide" that will further assist the organization.

Overall this past year has been an incredible learning experience and a pleasure working with everyone.

**EXECUTIVE ADMINISTRATOR \* Lynne O'Shaughnessy**

The past year was my 3<sup>rd</sup> year as NEACAC's Executive Administrator. Some of the major activities I was involved with included College Fair registration and sponsorship solicitation for the college fair posters and bags, Students in Admissions Forum registration, publishing and soliciting sponsorship for NEACAC's Resource Directory, overseeing Membership Certificate and Card printing and mailing, Career Colloquium registration, Annual Meeting registration and website planning, Summer Institute registration, and working with the Nominating Committee to build the ballot for 2010. I also served on the Annual Meeting and Conference Planning Committee and Member Services Committee. The Professional Development Committee also instituted two new programs this year, "The Ins and Outs of Getting In" and "To Test or Not to Test," in which I oversaw registration and online set up of the program. I assisted the Articles of Organization and Bylaws Committee with designing and overseeing the online vote, as well as making sure the membership learned about the process through various communications. I worked closely with the website vendor to establish an HTML editor on the administrative side of the website to allow the Executive Administrator more control over the edits on the web site. By doing this NEACAC will save money and also have the ability to have more timely changes to the website.

My day-to-day activities include providing timely customer service to NEACAC's membership and prospective members, as well as advertisers and sponsors of NEACAC. Tracking payments and invoicing members and sponsors for all programs throughout the year is another aspect of the job that happens on an almost-daily basis. Additionally, the managing of the web site and making sure that information is updated regularly is an ongoing process. Overseeing all printing and mailing that is done by NEACAC has allowed me to establish a relationship with our various vendors and to learn the most cost effective and efficient way of doing business.

I enjoy communicating with NEACAC's members and leadership and look forward to the upcoming year.

**ADMISSIONS PRACTICES \* Laura Frey, Vermont Academy (VT) and Sara S. Ramirez, Emerson College (MA)**

The Admissions Practices Committee continued to work on resolving reported incidents of infractions of the Statement of Principles of Good Practice (SPGP). The number of allegations has increased, and this year there were several cases involving the May 1 deposit deadline. In addition, the Committee sought to educate the membership about the SPGP. An article was written for the NEACAC newsletter, and a session with case studies was presented at the 2009 NEACAC Annual Conference. For the fourth consecutive year, the Committee will conduct a session at the conference. The Committee also has a Power Point presentation which is going to be presented at state conferences throughout New England in the coming year.

COMMITTEE MEMBERS: Peter Caruso, Boston College; Helen Burke Montague, Moses Brown School; Tom Gibson, (retired); Terri Kless, Community College of Rhode Island; Chris Lydon, Providence College; Gary Meunier, Weston High School; Kathi Moody, Lynnfield High School; Karen Pellegrino, Fairfield University; Brenda Poznanski, Bishop Guertin High School; Tricia Weyand, Scarborough High School; Jim Washington, Dartmouth College, David Hautanen, (Ex-Officio) Northeastern University.

## **ANNUAL MEETING AND CONFERENCE \* Wanda Suriel, Regis College (MA) and Kelly Montrym, Boston College (MA)**

The 2010 Annual Meeting and Conference Committee encompasses a wonderful mix of experienced and new, enthusiastic members. We gathered as a group several times throughout the year and were able to garner innovative ideas and thoughts to bring about another memorable NEACAC experience.

The committee collectively took notes of previous evaluations and recommendations, setting forth to provide a diverse series of programming opportunities for the membership. This year the number of participants in several pre-conference workshops more than doubled and allowed members to professionally develop their talents within specific areas such as Middle Management, 3<sup>rd</sup> Annual Counselor Bus Tour, Athletics in Admissions, Secondary School Counselors Close Up, participation in the Golf Tournament, and the opportunity to present at Rogers High School through our Community Service Committee's outreach effort called "Getting Ready for Senior Year". Additionally, the Community Service Committee collaborated with the Entertainment Committee to gather donations for the Martin Luther King Jr. Community Center and the NACAC Imagine Fund, by selling BINGO Cards for \$5.00 and raffle tickets. Furthermore, the AMC committee reestablished its sponsorship committee rebuilding relationships with educational affiliates and securing sponsorship of the Keynote, Coffee Break, Giveaways, 17 AMC Scholarships, and many more opportunities.

SUB-COMMITTEE CHAIRS: *Advisory:* Lynne O'Shaughnessy - NEACAC Executive Administrator & Anne Richardson - Kents Hill School, *On-Site:* Julie Cairns & Erik DeAngelis - Salve Regina University, *Community Service:* Shayna Bailey - Framingham State College & Dan Cassely - Boston University, *Entertainment:* Steve Dunn- UCONN, *AMC External Relations:* Christine Scafidi - Lasell College & Madeleine Bergstorm - Western New England College, *First Timers:* Christine Hickey - Providence College & Jeff McAdam - Hawaii Pacific University, *Pre-Conference:* Caroline Higgins - Westwood High School, *Programming:* Eric Nichols - Stonehill College & Rebecca Allen - Providence College, *Publications:* Kathleen Parent - University of Vermont, *Recreation:* Jim Richardson - College of the Holy Cross, *Welcome and Evaluation:* Jackie Gould - Suffolk University & Jackie Hass - Wentworth Institute of Technology.

SUB-COMMITTEE MEMBERS: *Community Service:* Erin West – URI, *Entertainment:* Abby Motson – WNEC, David Weber – BC, Jayson Hodge – UCONN, Jason Laperriere – WPI, Neil Fortin – WIT, Eric Secor – UNH, *AMC External Relations:* Michelle Beauregard – Bryant, Cory Schmidt – Albertus Magnus College, *First Timers:* Liz Cheron – Northeastern, *Pre-Conference:* Christine Kenyon – Babson, Whitney Wilkinson – Westwood HS, Cindy Jacobs – Malden Catholic HS, Sara Brookshire – Emerson, *Programming:* Lisa Barrett – North Shore Community College, Andrew Leahy – Stonehill, John Lintner – Kent School, Dan Connolly – Suffolk University, Ralph Tavares – Salve Regina, Jim Fowler – Dean College, *Publications:* Diana Gingles – Providence, Mallory Woods – St. Michael's, Matt Maurano – Providence, *Recreation:* Sam Mahra – SNHU, Lindsay Slattum - Fairfield, *Welcome & Evaluation:* Bill Jack – Colby, Kristen Calahane – Suffolk, Meredith DuMais – Suffolk, Andrew Rosabianca – Northeastern.

## **ARTICLES OF INCORPORATION AND BY-LAWS \* John Lintner, Kent School (CT)**

This has been a busy year, starting with revision of our Articles of Organization and a major revision of the Bylaws, both with assistance by Jackie Henson, our lawyer. We anticipate that our membership will pass the new version of the Bylaws on May 27, 2010, and, if passed, it will become effective on March 1, 2011.

Jackie guided our work with the Articles, as she did most of the writing and included the appropriate and required language and topics. During the NACAC Conference in Baltimore, Jackie met with David Hautanen, Chizu Shiono, Joyce Vining Morgan, and me to discuss the general situation with Articles and Bylaws. We agreed to conduct separate votes on Articles and Bylaws. The revised Articles was posted online for vetting from October 15 - 29, 2009. I received some questions and posted answers. The Governing Board passed my motion that the Articles be put before the membership for a vote from January 15 - February 15, 2010. A very high threshold was required for passage (2/3 of all voting members) and did not pass due to a lack of participation. We subsequently discovered an alternative method for acceptance by the Secretary of the Commonwealth of Massachusetts. We anticipate that by the time of the Annual Meeting, the Articles will be accepted and registered with the State.

The Bylaws Committee met in person twice and through phone conferences twice to revise the Bylaws. Additional conference calls included concerned individuals such as David, Chizu, Sherri Geller, Jackie, and me. Sherri and her Member Services Committee made major contributions through their reevaluation of member categories and qualifications. The proposed Bylaws document was posted online for vetting by the membership between April 12 - 23 (two business weeks). A few minor edits were made afterwards. The Governing Board held a conference call on April 27 to discuss the Bylaws and move them forward to the membership for a vote on May 27. A motion to this effect was made, seconded, and passed unanimously. Notice was sent to the membership electronically and by post card on April 27 to provide the required 30-day notice.

The Chair is deeply grateful to all involved especially Chizu, David, Sherri, and Jackie, and also recognizes the work of committee members: Eric Secor (UNH), Ronn Beck (Emerson), Abby Motson (WNEC), Kim Johnston (formerly of U. Maine), Joyce Vining Morgan (White Mountain School), Jon Westover (UMass – Amherst), Daniel de la Torre (Quinsigamond CC), Mike Mazeika (formerly of Elms) and Grant Thatcher (formerly of Southern Vermont College).

## COLLEGE FAIRS \* John Hamel, Suffolk University (MA)

This past year the College Fair Committee helped site chairs and the NEACAC Executive Administrator coordinate 17 Regional College Fairs. These programs were held at all of the following locations:

The University of Vermont	Southern New Hampshire University
The University of Massachusetts Dartmouth	Northern Essex Community College
Western New England College	The College of the Holy Cross
The University of New Haven	Keene State College
Mount Wachusett Community College	Washington Academy (Machais, Maine)
Berkshire Community College	The University of Maine at Presque Isle
The University of New Hampshire	The University of Maine at Augusta
The University of Southern Maine	Assumption College
The University of Maine Orono	

The role of the Committee continues to be to coordinate and communicate information associated with the 17 regional New England College Fairs. The committee works with site chairs to establish a master schedule. It continues to assist with budget and expense information for each fair. It also serves to review and update information and policy associated with hosting college fairs

I see a continued need to develop or review existing policy associated with college fairs. The committee has made some headway working with the Member Services Committee to establish an outline for what will serve to determine participation at each fair. We continue to balance the interest of many different commercial groups that seek access to the parents of high school students that are involved in searching for post secondary opportunities with the role of the primary role of the committee: providing a venue for secondary school students that are looking for postsecondary educational opportunities in a college or university setting. The committee (Committee Chair) continues to work on a College Fair Handbook to have information in a central location. The booklet will include general information about hosting a fair.

Holy Cross's to eliminate their campus as a venue for the organization requires us to continue to look for a fall location for a fair in the Worcester area. Several attempts were made to establish a connection with either a local college or university or with one of the local secondary schools. We will continue to look for and establish a host in this area. We are working to establish other sites for fairs; ideally a site on the North Shore in Massachusetts in the Spring, and a site in Northern New Hampshire. Facility size and availability continue to be a challenge.

The Committee has been successful in minimizing the need for college reps to attend fairs on significant holidays. It has also worked hard to minimize the number of weekends that fairs are scheduled for. This remains a complaint of some directors of admissions within the membership. An important goal will be to continue to help with the coordination and planning for each of the fairs that allows the Association to maximize participation in the fairs by all member and associate member institutions. A second goal has been to help site chairs plan and contain costs at each of the fairs. A budget form was established this past year for both planning and for the submission of expenses associated with each fair.

We explored the possibility of having the membership work with CollegeWeekLive to establish a virtual fair. For a number of reasons this option was set aside. Looking at this again is important. The organization needs to minimize its dependence on traditional college fair revenue. Trying some sort of virtual fair provides an online option for students. This option may also bring revenue. We may begin to consider a plan to include the option of a virtual college fair in the mix of traditional brick and mortar fairs. Making money for NEACAC remains an important goal!

The committee has explored the use of scanning equipment at the NEACAC Fairs. A decision was made by the Executive Board to table this for now. It should be noted that the scanning equipment has been used at other regional sites (including Western ACAC) and at National sites. We would like to revisit the use of the scanning equipment one more time.

Other issues at the regional level are similar to those at the National level, such as:

- Considering allowing consortiums (organization representing many colleges/universities) the opportunity to exhibit as a group
- Targeting first-generation college bound students
- Targeting non-traditional students
- Targeting military inclusive initiatives (e.g. Post 9/11 GI Bill and Yellow Ribbon Program)
- Offering Bi- or multi-lingual sessions depending on the needs of a given population
- Having an unbiased or neutral panel discussion about standardized testing (including test-optional philosophy of college admission)
- Addressing undocumented student issues
- Addressing issues dealing with special needs, learning differences
- Determining how and what can we do to save expenses associated with running the fairs.

We will continue to explore different issues that are outlined above during the coming year.

## **COMMUNICATION SERVICES \* Nakia Noble, Fairfield University (CT)**

This past year has been a very successful year for the "Communications Committee." We were able to accomplish some long-standing goals, as well as new initiatives. Though the growth of the committee membership has fluctuated, we have been able to maintain a product that serves as a good representation of the good work being done by the organization. In this report, I will share the accomplishments that have been achieved and the areas in which we are looking to work on for the future.

In May 2009, the NEACAC Governing Board successfully passed the motion to move to an online newsletter publication that would be printed once a year. The reasoning for this move included our wanting to be wiser in our spending, flexible with the look and design of the newsletter and more environment-friendly. In November 2009, NEACAC launched its first online edition of the newsletter, saving the organization approximately half of our committee's annual budget and saving tons of paper, with very few having to be printed. Overall, there has been a positive response from the membership and we will continue this effort. For the future, we will also continue to evaluate the needs of the membership so that the information presented in this publication will cater to those needs.

In January 2009, we partnered with TargetX for our electronic mass communication medium. The previous program allowed for limited editing and design, hence presenting a very simple appearance. However, the in-kind service from TargetX allowed for us to design the E-blast in a manner that reflected the look of the new website and a more modern look for the organization's communications. The service also allowed us extensive sorting and reporting capabilities that would allow us the ability to cater messages to specific groups and to track who would and would not receive or check their messages. The downfall in this partnership was that the service prevented many of the members from actually receiving the messages, due to technical complexities. Though we were very proud of the new look and the services offered with the site, it was more important that the information be relayed. As a result, we began searching for alternatives. In March 2009, we officially moved to a new program designed by Dash, our website host. The new program allows us editing and design capabilities and ensures that members will receive the information.

In August 2009, the Communications and Technology Committees were charged with creating a Style Guide that would help create uniformity and brand recognition amongst all of NEACAC's communications. Both committees met the following week and created the comprehensive document that would provide guidelines for all of the organization's communications. The formal document was presented to the Governing Board in November 2009. The document is still under review by the Executive Board.

Throughout all of the accomplishments, the one area in which there is still need for improvement is public relations. As we move into the next year, we hope to explore the best ways to publicize NEACAC and the great work of the organization. Given the lack of existing expertise in this area on the committee, we hope to bring in a professional that can speak to the best practices in public relations for an organization like NEACAC and advise accordingly.

COMMITTEE MEMBERS: Mary Bellamy, Cape Cod Academy; Jacinda Ojeda, Stonehill College

## **CURRENT TRENDS \* Brenda Poznanski, Bishop Guertin High School (NH)**

The Current Trends Committee's two primary focuses this year have been social networking in the admission process and how the economy has shaped college admission practices. We met in the fall as a committee and decided to submit two potential panels for the Annual Meeting to focus on these topics. The Current Trends Committee will also preside over the lunch period at the Annual Meeting in association with GRAC (Government Relations) discussing current issues in college admission.

The first panel was to address social networking and we decided it would be helpful to do this in conjunction with the Admissions Practices Committee. Unfortunately, the subgroup working on this never submitted the proposal and when the committee chair was notified it was too late to submit the proposal and follow up with a panel. This was highly disappointing and regrettable. We will be looking in to this for next year as either a professional development opportunity or an Annual Meeting session.

The second panel for Chief Enrollment Officers regarding the economy was submitted and accepted for the Annual Meeting Program. We are thrilled that three very different institutions will be sharing their enrollment strategies in the face of an ever-changing economy.

We also plan to submit an article for the Newsletter over the summer.

COMMITTEE MEMBERS: Chris Webb, Bridgton Academy; Jason Laperriere, WPI; Kendra Lider-Johnson, MEFA; Matt Petrarca, Suffolk University; Jim Tweed, Lasell; Amy Cembor, Wheaton; Joyce Vining Morgan, White Mountain H.S.; Karen Plescia, Ed. Consultant; Meghan McDonough, Anna Maria; Kim Lamontagne, Northeastern.

## **EXTERNAL RELATIONS \* Jim Tweed, Lasell College (MA) Report by Sherri Geller, Dana Hall School (MA) and Madeleine Bergstrom, Western New England College (MA)**

In June 2009, upon two years of research and work, the Ad-Hoc Committee on Sponsorship recommended the creation of a new standing committee for External Relations due to a specific need for a clear plan for solicitation, follow-through, and stewardship of sponsors. The Governing Board accepted the recommendation, and voted that the committee's responsibilities be:

- Train leaders and document the sponsorship process. The Ad-Hoc Committee developed a tool kit for the chair of each committee, to assist with solicitation. The External Relations Committee Chair should attend Leadership Development Institute to review the importance of sponsorship to NEACAC and to review the tool kits for training and development.
- Revise and update the sponsorship brochure and establish pricing for all programs.
- Oversee the mailing/distribution of the brochure.
- Manage sponsorship for the Membership & Resource Directory.
- Manage the exhibit hall for Annual Meeting and Conference and will also place a committee member on the Annual Meeting and Conference Committee.
- Maintain a vendor list and be the keeper of the information to avoid duplicating requests or ignoring strong supporters.
- Identify new opportunities for sponsorship and provide leadership when necessary.

In 2009-10, the committee chair was unavailable for personal and professional reasons, so this new committee did not take shape in the ways planned. Hopefully, a new committee will form this summer and begin to use/implement the resources, toolkits, and brochure that the Ad-Hoc committee developed to further NEACAC's goals. This year, Executive Administrator Lynne O'Shaughnessy capably solicited advertisements and managed many of the processes listed above, and the Annual Meeting and Conference Planning Committee put together a very successful fundraising and relationship-building effort. Details follow.

The Annual Meeting and Conference Planning Committee had a sub-committee for External Relations, which consisted of Christine Scafidi (Lasell College) and Madeleine Bergstrom (Western New England College) as co-chairs, with Corey Schmidt (Albertus Magnus) as a committee member. The committee was tasked with fostering established relationships as well as creating new ones with various organizations and companies that support NEACAC's mission. With the assistance of Jim Tweed (Lasell College), chair of NEACAC External Relations Committee, the AMC ERC reached out to 150 affiliates, offering them both exhibitor and sponsorship opportunities at this year's Annual Meeting and Conference. After careful conversation and consideration, The AMC ERC decided to have exhibiting hours occur during a Sponsorship and Exhibitor Social, taking place on the highest day of attendance at the conference (Thursday, May 27<sup>th</sup>). A \$500 fee was required, and with this fee came a table at the social, mention in the conference booklet, one complimentary conference registration and a one-time use of the conference registration list. In addition to the social, we offered a number of sponsorship opportunities, such as conference giveaways, scholarships, transportation, coffee breaks, etc.

The Committee is happy to report that we have 15 organizations sponsoring various aspects of the conference, and 18 organizations exhibiting at the Sponsorship and Exhibitor Social on Thursday, May 27<sup>th</sup>. Between the Social and Sponsors, upwards of \$20,000 has been procured towards the conference. We are looking forward to seeing the positive outcome of our efforts and feel confident that relationships moving forward will be positive. For a comprehensive list of exhibitors and sponsors, please see below:

Exhibitors:

Academic Mail Marketing (AMM) & Spectrum: Cross-Media Recruitment Solutions – Trolley Rides	Portsmouth Abbey School – Golf Tournament Breakfast
ACT, Inc. – Conference Scholarships	Rhode Island Association of Admission Officers (RIAAO) – Reception for Counselor Bus Tour
The Colleges of Vermont Consortium – Bingo/Entertainment	Salve Regina University – Bus for Counselor Bus Tour
Hawaii Pacific University – First Timers giveaways	School Guides – Conference Giveaways TeenLife.Com – Essay Writing Contest
Johnson & Wales – Lunch for Counselor Bus Tour	The CollegeBoard – Keynote Speaker University of Rhode Island – Breakfast for Counselor Bus Tour
Lasell College – DJ Lou	University of Scranton – Coffee Break
NextStepU – Essay Writing Contest	

Sponsorship and Exhibitor Social on Thursday, May 27th:

Academic Mail Marketing (AMM) & Spectrum: Cross-Media Recruitment Solutions		
MYCOLLEGEi	School Guides	Talbots Student Planning
ACT, Inc.	Citi-The Student Loan Corporation	Book/Online
NRCCUA	SCVNGR	Eduventures
Academic Approach	College Internship Program	TargetX
NOLIJ	The Student Source	iMODULES
Acushnet Company	College Week Live	Mindpower, Inc.

**FISCAL OVERSIGHT \* Amy M. Cembor, Wheaton College (MA)**

The Fiscal Oversight Committee (FOC) had, including the chair, five members this year: Chizu Shiono, an Independent Counselor, Ronn Beck of Emerson College, Steve McGrath of ETS New Hampshire, and Julie Cairns of Salve Regina University. Additionally, Lynne O'Shaughnessy, Executive Administrator and Robert MacLellan, Treasurer served as ad-hoc members of the Committee. The Committee met once by conference call this year (in the late fall/early winter), and twice in person (after the February Governing Board Meeting and the middle of May).

While most of the Committee's work this year was on its annual task of creating a proposed budget for NEACAC, we also reviewed several other items that pertain to the fiscal health of the organization. These items included reviewing NEACAC's insurance coverage for online fraud, investigating better ways of investing the funds that currently sit unused in the Merrill Lynch and TDBank checking accounts, and increasing the fees charged to attend NEACAC's College Fairs. Additionally, the Committee is preparing a motion for next year to change its name to the Finance Committee (at the August Governing Board Meeting), and worked with other committees to conduct site visits and review contracts for future large-scaled events such as NEACAC's Annual Meeting and Conference and Summer Institute.

Moving forward for next year, recommendations for the 2010-2011 Fiscal Oversight Committee would include: (1) Moving the excess funds in the above-mentioned checking accounts into short-term CDs to gain interest income; (2) Continuing to move the name-change forward so NEACAC can both remain in line with National and put the legal responsibility of the budget back to the Governing Board, with whom the Bylaws currently state it rests; (3) Add an additional member (or two) since more representation from the membership is needed; (4) Continuing to utilize a FOC-Committee Chairs liaisonship that has been established so FOC committee members can assist the other Committee Chairs in creating their budget requests which are then used to create the proposed budget for the next fiscal year; (5) Continuing with the same meeting structure and schedule, as it seems to work for both the Committee members and NEACAC.

#### **GOVERNMENT RELATIONS AND ADVOCACY \* Jon Westover , University of Massachusetts–Amherst (MA)**

The Government Relations Committee (GRAC) can point to a number of successful campaigns throughout the last year. The Committee included Robert Bardwell, Brandy La Pointe, Suzanne Siano, Mary McDonald, Nick Figueroa, Ashley Michelle Fowler, Steve McGrath, Eric Secor.

- Pathways to College Act Challenge – During the National Conference in Baltimore, the National Governmental Relations Committee challenged all affiliates to encourage member participation in an action alert surrounding the Pathways to College Act. To date, 247 NEACAC have taken action. While our goal is 567 members participating, we have the most participants from any NACAC affiliate. Currently 5 of the bills' 35 co-sponsors reside in NEACAC legislative districts, certainly a testament to the action alerts sent by NEACAC members.
- Massachusetts School Counselor Coalition – NEACAC is a founding member of this coalition along with the Massachusetts School Counseling Association and the New England Office of the College Board. The Coalition sponsored their 2<sup>nd</sup> Advocacy Day on the Hill for School Counselors this past March. In 2009, Massachusetts State Representative Alice Peisch introduced a bill on behalf of the coalition that would require 6-year college/career plans for all public school students. After a hearing in October 2009, in which a number of NEACAC members testified, the bill was modified by the Joint Committee on Education, and passed out of that committee with a favorable recommendation. The Bill is now before the MA House Ways and Means Committee. Coalition participants are hopeful the bill will be passed this year.
- Member Action – In NH, Steve McGrath and Eric Secor have been meeting with Congressional aides in Representative Carol Shea-Porter's Office, and Senator Jeanne Shaheen's Office. During their meetings, Steve and Eric spoke with legislative aides encouraging support for the Pathways to College Act, the Dream Act, funding for TRiO and Gear Up Programs, federal financial aid, and the Elementary and Secondary Education Act. Of particular importance was continued funding for the LEAP program, which is a federal and state matching grant program for financial aid, and the proposed cut in the ACG/Smart grant program that is set to be eliminated.
- NEACAC GRAC Seeks to Forge New Partnerships – In November of this year, NEACAC members will join New England School Counseling Association leaders to begin the discussion of developing state-level advocacy initiatives. The November meeting and individual follow-up meetings each state will be led by M+R Strategic Services, an advocacy and public relations firm based in Massachusetts. This is the same firm that the Massachusetts School Counselor Coalition has worked with for the past three years. The goal of the partnerships is to find common issues that NEACAC and School Counseling members can develop advocacy initiatives around, and work to promote and publicize the vital role school counselors play in our schools and student's lives.

#### **HUMAN RELATIONS/DIVERSITY AWARENESS \* Danielle Nash, Greenwich High School (CT)**

We are delighted to welcome 22 Margaret Addis Memorial Scholars (MAMS) to this year's AMC. This is the largest group of MAMS that we have had in quite a number of years.

We have been working on developing an outreach program to deliver and train counselors on the FCCT (Families, Counselors, and Communities Together) AND Step-by-Step materials delivered by NACAC. Over the next few weeks we will be in conversation with identified high schools with an offer to visit their schools/programs or to pay for their participation in the NACAC Webinar.

We were asked to review the implementation of the Annual Essay contest. The committee agreed on a compromised restructuring of the program. We decided to continue with the grade prize winner being a student from any high school in the region of the AMC attending. We then also opened the contest up to students who attend NEACAC-member high schools with an eye toward one winner per state. We were delighted with the response and received 146 essays.

Finally we have been working on revising our committee's Mission Statement and Committee Name. While we came up with a draft of both we will continue to work with the Executive Board in the next year to really fine tune both items. Stay tuned!

COMMITTEE MEMBERS: : Priscilla Alicea - Bryant, Tony Carberry - Central CT State, Liz Daly - Framingham State, Marvin Diaz - Western New England College, Chris Grant - Emerson, Matt Lane - Hopkins School, Philiesia Miller - University of Vermont, Kristy Neveau - Bryant, Yolanda Ramos - Anna Maria, Chizu Shiono – Independent Counselor, Peter Sison -Merrimack, Ralph Tavares - Salve Regina, Theresa Urist - Pacific Rim High School, Erin West - University of Rhode Island.

### **MEMBER SERVICES \* Sherri Geller, Dana Hall School (MA)**

The Member Services Committee had a very productive year. While we continued to review membership applications and do some outreach to prospective members, the focus of our work was on the revision of NEACAC's bylaws' membership section. We reviewed and evaluated our current membership categories, and created a number of new categories that we feel will best-serve our association. In addition, we clarified what "voting" and "non-voting" status means.

If the membership adopts these revised bylaws, some new categories will include:

Institutions and Organizations:

- Gap Year programs promoting college attendance
- Vendors selling or promoting products or services which support NEACAC's mission
- Military agencies promoting college attendance and/or scholarships
- For-profit secondary schools
- Secondary schools located outside of New England
- Regional representatives of New England colleges, who work in another region.

Individuals:

- Transfer counselors at two-year colleges
- Counselor educators (teaching graduate courses in college/admission counseling)
- K-8 counselors engaged in early college-awareness efforts

We will also formalize the "Honorary Lifetime Membership" category.

The Member Services Committee hosted speakers from Universal Technical Institute at both a committee meeting and Governing Board meeting to educate NEACAC leaders about how some for-profit institutions operate. Committee members have also researched other NACAC Affiliate's membership categories and policies.

Next steps include revising and creating new membership applications, and reviewing membership fees.

We continue to receive frequent requests for membership in the Association. Once the bylaws and related policies are in place, we will re-visit what "Member Services" we provide so that we can continue to maintain our strong membership base.

Lynne O'Shaughnessy continues to be a very valuable resource for our committee; she efficiently and dedicatedly takes care of membership renewals and all operational details.

COMMITTEE MEMBERS: Homer Turner, Newton South HS, Cindy Jacobs, Malden Catholic HS; Jacki Giordano, Bentley College; Jacquie Serafino, Dana Hall School, Karen Gerrior-Mariani, Brandeis University; Kirk Daulerio, Bowdoin College, Jane Robinson, Northeastern University, Tom Gibson, Retired Counselor, Amy Podbelski, Johnson and Wales University.

### **NOMINATING \* Debra Johns, Yale University (CT)**

The NEACAC Nominating Committee (also referred to as the Nominations and Awards Committee) consists of 11 members who worked diligently this year to ensure that the Governing Board would have fine leadership in the near future and beyond. Membership provided great nominees to the committee and it made our deliberations challenging late in 2009. Our primary goal for the early part of our year was to present a slate to membership that consisted of a President-elect from the college side, a treasurer-elect with an expanded three-year (total) term, and 7 assembly delegates, five high school and/or college counselors and 2 college/university professionals. Our next task for the year was to review the current awards that NEACAC presents at AMC and edit, suggest, and amend where appropriate. A sub-committee of the larger group, headed by Melissa Michaud of Burr and Burton Academy refocused our efforts with current awards to make sure all awards were inclusive of our membership. We, as a comprehensive and diverse organization, need to appropriately highlight and recognize the outstanding efforts of our membership. As a result of this review the Nominating Committee recommended at the February Governing Board meeting renaming and refocusing the William S. Neal Award and recognize the efforts of professionals with ten or less years of service, our "Rising Stars." Second, we recommended that NEACAC rename the Counselor of the Year award to the NEACAC Professional of the Year award in order to include those many individuals within our organization who may not be specifically defined as a "counselor" but who have been the consummate professional. Finally, with substantial assistance from the Human Relations and Diversity Awareness committee, the Nominating committee suggested the initiation of a new award, the NEACAC

IDEAL (Inclusion, Diversity, Education, Access and Leadership) award. This award would highlight the fine work of a person or organization within our organization that is advancing the goal of access and equity in college attendance for all our students. The Board passed all three recommendations in February and changes will be reflected during this year's awards ceremony.

COMMITTEE MEMBERS: : Deb Shaver – Smith College, Melissa Michaud – Burr and Burton Academy, Bob Bardwell – Monson High School, Matt Lane – Hopkins School, Julie Cairns – Salve Regina University, Danielle Nash – Greenwich High School, Sheila Nussbaum – Hall High School, Dee Gardner – The University of Maine, Brenda Poznanski – Bishop Guertin High School, Kathi Moody – Lynnfield High School

### **PROFESSIONAL DEVELOPMENT \* Andrew Rosabianca, Northeastern University (MA)**

This year, the Professional Development Committee continued with our goal to host programs in as many New England states as possible. We piloted 2 programs this year to help us work towards this goal. These smaller programs are easy to hold in multiple locations and included local presenters to help connect with those attending the program. The committee also made sure that programs were affordable. Our goal was to be able to offer professional development opportunities without a huge cost. We looked at this as a way to enhance membership in NEACAC, and to build upon the benefits of the organization. The "What Colleges Need to Know" program and the "Ins and Outs of Getting In" program were free of charge to members of NEACAC, and the cost to attend for non-members was a membership in NEACAC. Finally, we offered CEU credits to Secondary School Counselors who attended our programs.

The programs we held this year were a Middle Management pre-conference workshop, the Student in Admissions Forum, What Colleges Need to Know Program, The Ins and Outs of Getting In Program, and the Career Colloquium.

The Middle Management Workshop was held as a pre-conference workshop at the Annual Meeting and Conference at Western New England College. We had 20 participants, and the results of the program were extremely positive. We decided to host this as a pre-conference workshop again, feeling that the forum, timing, and structure of the program work very well.

The Student in Admissions Forum was held last September at Stonehill College. We had 120 participants, ranging from student leaders to professional admissions staff. The sessions offered focused around running successful student admission programs for both groups in attendance.

As a pilot program this year, we teamed up with the CollegeBoard and held workshops for Secondary School Counselors focused on test-optional and test-required institutions. The workshops were held at Regis College, Southern New Hampshire University, and Fairfield University. Overall, we had approximately 60 secondary school counselors attend, and CEU's were offered.

The Ins and Out of Getting In was held this year at Kents Hill School in Maine in November. The program was a pilot program and arranged as a case study program for secondary school counselors in Maine. We had approximately 20 counselors attend the program, and found it to be a very effective program that we would like to expand to other New England States. We will format future programs so that local colleges and universities will sit on panel in each state. CEUs were also offered for this program.

The Career Colloquium was held in March at Emerson College in Massachusetts and Choate Rosemary Hall in Connecticut. We had around 30 participants at Emerson and around 12 participants at Choate. The program was designed to offer those interested in careers in college admissions or secondary school counseling an opportunity to hear from staff about ways to network, be successful, and potentially find jobs in their desired fields. At each location, we had panel representation from seasoned admissions counseling staff, new admissions counseling staff, secondary school counseling, and people that have experienced both sides of the desk. Each participant also received resume feedback from an experienced professional.

We look forward to enhancing these programs for this coming year, and also offering new programs to meet the needs of our membership. We will continue to work towards our goals of offering affordable programs, enhancing membership, and providing accessibility throughout New England for professional development opportunities.

COMMITTEE MEMBERS: Sara Brookshire – Emerson College, Linda Shapiro – Harvard University, Marguerite Raymo – Jonathan Law High School, Jim Richardson – Holy Cross, Eric Nichols – Stonehill College, Rebecca Allen – Providence College, Allison Sherlock – Assumption College, Michael Iorio – St. Anselm College, Aaron Parker – U.S. Coast Guard Academy, Elizabeth Cheron – Northeastern University, Will Johnson – Fairfield University, Paul Mills – Emerson College, Bill Jack – Colby College, Ed Walker – Prospect Hill Academy Charter School, Amanda Randall – Natick High School, Carrie Nagle – Manhattanville College, Kate Winslow – Bridgton Academy, Yolanda Ramos – Anna Maria College, Tara Cushman – Fairfield University, Rod Murphy – Appleby College

NEACAC's annual Summer Institute and biennial Advanced Secondary School Counselors Summer Institute are two of our premier professional development events. More information from the chairs of these multi-day conferences is below.

## Summer Institute 2009 \* Jacquie Serafino, Dana Hall School (MA)

The 34<sup>th</sup> Annual NEACAC Summer Institute was held in July on the beautiful campus of Champlain College in Burlington, Vermont. Seventy new or nearly new secondary school and college or university admissions counselors converged on the campus for a five-day intensive series of sessions on time management, understanding transcripts and school profiles, travel and territory management, institutional marketing and strategic promotion, effective communication and public speaking skills, working through ethical issues or dilemmas, and a mock "selection of students" exercise designed to mimic a college or university admission committee. Attendees arrived from all six New England states as well as New York and North Carolina. The Coast Guard Academy won the award for sending the largest group; five representatives from New London were in attendance! Everyone genuinely engaged in the various sessions offered and took full advantage of the mentors and activities available to them.

The Summer Institute faculty consisted of 14 experienced professionals from NEACAC member colleges, universities, and secondary schools, including Shawn Ahern (Boston College High School), Pam Appleton (Phillips Exeter Academy), Anthony Berry (Trinity College), Jason Cloutier (Xavier University), Jennifer Cluett (Worcester Polytechnic Institute), Meg Farley (Pingree School), Janet Ferrari (Simmons College), Donald Fraser, Jr. (The Met School), Grant Gosselin (Babson College), Bob MacLellan (Hebron Academy), Courtney Skerritt (Lawrence Academy), Joy St. John (Amherst College), and Co-Chairs Jacquie Serafino (Dana Hall School) and Steve Soba (Southern New Hampshire University). John Mahoney (Director of Admission, Boston College) and Rod Skinner (Director of College Counseling, Milton Academy) welcomed the attendees to the profession, shared their perspectives on the field of college counseling, and offered nuggets of wisdom and advice that could only be learned over years of successful experience in the profession.

## Summer Institute 2010 \* Steve Soba, Southern New Hampshire University (NH)

The 35th Annual Summer Institute will be held on the campus of Southern New Hampshire University (SNHU) in Manchester, NH from July 26 to July 29, 2010. This Institute is designed for secondary and college counselors with two or fewer years of experience and focuses on bringing a deeper understanding of the interaction between secondary school counselors and admission officers as well as presenting expert insight into current issues in college counseling, admission and financial aid.

We hope to have 80 participants. On Friday, May 7th, the faculty met at Babson to continue our planning. Some highlights:

- Anthony Berry (Trinity College) is our co-chair and budget manager.
- Each year, all faculty members are assigned specific tasks that lead to a successful SI. All faculty reported having made natural progress toward the completion of their task, and expectations, deadlines, and faculty roles were very clearly defined.
- We appointed a promotional sub-committee to lead the effort to reach out to prospective attendees. Headed by Pam Appleton (Phillips Exeter Academy), this group of 5 has identified and implemented a series of outreaches designed to remind institutions of the importance of sending their new hires to SI. At the present time, along with the support of the entire faculty, our sub-committee is leading an effort of 8 different tasks that should prove beneficial.
- We finalized the schedule for this year; it will take place Monday through Thursday (rather than Sunday through Thursday like last year). We often tweak the curriculum to ensure relevance.
- We are also in the process of securing new speakers for all sessions including:
  - The guest speakers on contemporary issues facing our business
  - Financial aid
  - Effective communication
  - Two participants (higher ed and secondary school) from SI09 to address the SI10 class (Tim Whittum, Assistant Director of Admission at New England College is set.)

SNHU has been great to work with. Conference Services will be assigning specific rooms/spaces now that the schedule has been finalized. All other logistics are in place. What a phenomenal place!

## Advanced Secondary School Counselor Summer Institute 2009 \* Debra Shaver, Smith College (MA) and Andrea d'Entremont, Sharon High School (MA)

Report compiled by Sherri Geller

NEACAC's Advanced Secondary School Counselor Summer Institute (ASSCSI) is designed for experienced secondary school counselors who have 5 years or more of experience. The focus of this three-day conference is on collaboration, professional revitalization and in-depth consideration of current topics facing our profession.

The 2009 ASSCSI was held July 14-16, 2009, at the University of New England in Biddeford Maine. UNE is located on the coast of Maine between Kennebunkport and Portland, making it convenient for attendees to schedule a tour of New England colleges either before or after the institute. The theme of this year's institute was "Teaching Resiliency in the College Process" and featured a Keynote Address by psychologist Christopher Thurber, PhD, ABPP, who offered a talk entitled ""Cracking Kids' Secret

Code: Fostering Resilience Through Interpersonal Connection.” In addition to hearing panel discussions on Trends in College Admissions and Financing a College Education, each participant attended a variety of “mini-sessions” on topics such as online application processing, writing counselor recommendation letters, and advising around testing, writing a great college essay, reading and selection at a selective college, gap years, counselor calls and etiquette, and advising athletes. The program offered multiple break-out/small group sessions, case studies, and networking opportunities as well.

ASSCSI takes place every other year and will next be offered in 2011. Please stay tuned for details.

**TECHNOLOGY SERVICES \* Tricia Weyand, Scarborough High School (ME) and Abby Motson, Western New England College (MA)**

The Technology Services Committee began the year by fulfilling a request by the Executive Board to work in collaboration with the Communications Committee to create a Style Guide for NEACAC. The aim of the style guide was to create uniformity among the NEACAC brand and how the public recognizes the organization. We addressed matters of colors, logo, and cross-branding. The main focus we had was ensuring that when NEACAC funds were used toward something – (presentations at/hosting of conferences, college fairs, apparel, publications) that there was uniformity and recognition for the organization. The guide completed and presented to the Governing Board in November. It is anticipated that the Style Guide will be accepted by the Board, referred to as the standard, and available on our website by June 2010.

New features were also added to the website. First, a photo gallery was created that is member secure and features pictures of our Annual Meeting & Conference. Secondly, the committee worked on recommendations from the final report of the Ad Hoc Committee on Secondary School Counselor Membership. Implementations from this were:

- Supported the recommendation of a vibrant and welcoming message as the key point on the website homepage. Reinforced that through out the year.
- Created resources and tools for counselors on the website. This can be found at Resources > School Counselor Toolkit. The following topics are covered:
  - NCAA Eligibility Information
  - Presentations for Classrooms and College Nights
  - College Counseling Office
  - Letters of Recommendation
  - Grade Level Preparation for College
  - Financing College

A summary of our goals from last year will find that both Goal 2 and 3 have been successfully met but that Goal 1 was not accomplished. Goal 1 “The creation of a travel data base for College Admissions Counselors” proved hard to get off the ground and our key subcommittee organizer is no longer a NEACAC member. This was put on the back burner, where it will remain until a better method of organization can be formulated.

Initiatives and recommendations for next year:

1. Explore viable options for a webinar provider service
2. Increase the incentives for membership. This will include making the Secondary School Toolkit member-protected.
3. Create accounts for NEACAC on prominent and relevant social media outlets: Facebook and NEACAC and others as necessary.
4. Find committee members and reestablish who is an active committee member. Meet and allocate duties.

COMMITTEE MEMBERS: Kate Moffat (Cheveras High School), Nakia Noble (Fairfield), Tim Poynton (Suffolk) Deacon Chapin (Watertown High School) Nicholas Cloutier (UMO), Keith Kosierowski (Independent Counselor)

**TWO-YEAR COLLEGES \* Laurilee Hurley \* Great Bay Community College (NH)  
Report by Sherri Geller**

The Two-Year College Committee addresses the specific needs of our members who work at two-year colleges. The committee acts as a liaison between secondary schools and two and four-year colleges – and typically offers speaker availability to secondary schools for college informational and financial aid programs. The Committee also arranges programming, workshops, meetings, and support for admission counselors at two-year colleges.

The committee was not active this year, due to the chair’s resignation over the winter. Lisa Barrett (North Shore Community College, MA) will chair the committee, beginning this summer.

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